Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**B.J.B.AUTOMONOUS COLLEGE**
Name of the head of the Institution	**Dr Suprava Pattnaik**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06742436971**
Mobile no.	**9437008888**
Registered Email	**bjbcollege123@gmail.com**
Alternate Email	**bjbcollege123@yahoo.com**
Address	**At: Lewies Road, Po-BJB Nagar, Khurdha, Bhubaneswar, Odisha,01**
City/Town	**Bhubaneswar**
State/UT	**Orissa**
Pincode	**751014**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**01-Oct-1999**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sri. Udaya Sankar Acharya**
Phone no/Alternate Phone no.	**06742436971**
Mobile no.	**9437312180**
Registered Email	**aqarbjbcollege1957@gmail.com**
Alternate Email	**usacharya2002@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bjbcollege.in/AQAR2018-19

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bjbcollege.in/AQAR2018-19

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**89.00**	**2004**	**16-Sep-2004**	**16-Sep-2009**
2	**A**	**3.19**	**2016**	**10-Nov-2016**	**10-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

IQAC Meeting for approval of AQAR	08-Sep-2018 1	18
IQAC meeting for discussing Action plan with HODs and Internal Member	09-Sep-2018 1	29
IQAC meeting for discussing Activities of IQAC conduct so far	02-Mar-2019 1	17
Timely submission of AQAR and uploading of AQAR in the College website	25-Sep-2018 1	18
organisation of parent teacher meeting in the institution and collection of feeback	13-Nov-2018 1	210
organisation of parent teacher meeting in the institution and collection of feeback	19-Nov-2018 1	210
Interactive Session on	15-Jan-2019 2	154
Interactive Session on	16-Jan-2019 2	174
Interactive Session on	17-Jan-2019 2	121
No Files Uploaded !!!		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Feedback collected from the stakeholders and used for improvement

Question Bank on CBCS pattern was prepared and circulated to all the 22 department staff and students

Workshop on preparation of project proposal for students and preparation of proposal for Major and Minor Research Project for faculty members.

Student Database has been prepared for 2018 Admission Batch student

Gender Audit Report has been prepared

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of Environmental Audit	Environmental audit was not undertaken during this session due to general election which was followed by Cyclone Fani. Necessary steps are to be taken for conducting Environmental Audit. In this connection planning has been made for the preparation of format which shall be utilised for Environmental audit
Conduct of Gender Audit	Gender Audit was conducted in the College for which a team was formed. For the conduct of gender audit a format was prepared. On the basis of that, data were collected and the audit report was uploaded in the College Website
Preparation of Student Database in all the Departments for 2018 Admission Batch	Database has been prepared in all the departments for which a format was prepared and circulated to all concerned
Strengthening of students' mentoring system	Mentoring system has been implemented in all the Departments, where regular mentoring of the students is done by

	their mentors
Facilitating inclusive education by providing lift for the physically challenged individuals	Lift for physically challenged individuals was inaugurated on 10th January 2019 which shall facilitate their mobility.
Organisation of workshop on project writing for faculty members and students	Three-day workshop was organised in the College meant for Arts, Science and Commerce students and faculty members. Maximum number of students were benefited by each programme and it was really beneficial for the students and faculty
Strengthening of Career Counselling Cell	Career Counselling Cell is functioning in the institution since 30th June 2018 as per Government guidelines. Nearly 400 students are benefited by this programme. The cell had organised career enrichment programme for the students
To raise "Green Brigade"	The student volunteers of extension services department like NCC, NSS, YRC, Rovers and Rangers had actively participated in raising Green Brigade in the institution. The NSS volunteers had planted saplings on the College campus
To create an independent portal for extensive online career counselling and placement guidance	Initiative has been taken by the Coordinator, Career Counselling Cell for the creation of online career counselling and placement guidance, will be lunched very soon
Organisation of workshop on research methodology for preparation of research proposal based on major and minor research project.	Workshop on research methodology was organised for faculty members on 25th June, 2019 under faculty improvement programme
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Governing Body	07-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	10-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2019**
Date of Submission	**23-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The management information system is operational in the institution. It has been established to provide information related to the institution. Two modules are under operation in the institution. One is students' academic management system (SAMS) and another is library management system (LIBMS). Admission of student is done through SAMS monitored by Govt. of Odisha. The system Generates Database of students. Besides, information related to scholarship, salary of staff members is also obtained through management information system. Library management system provides information related to the availability of books, journals, magazines and periodicals. The students and teachers can access the library system through this software. Through LIBMS students are able to search online books, know status of issue/availability of books/journals through Inflibnet. Information, as and when required, is also uploaded in the MIS portal of the Government**

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense Training programmee	01/09/2018	450
Statistics for public policy	01/07/2018	8
Skill Development Class	24/02/2019	36
Yoga class	25/02/2019	97
Horticulture as AECC	01/07/2018	64
Scilab Programming	02/07/2018	38
Retail Management	01/05/2019	6
SAP (ABAP) Python	05/05/2019	15
Career Counselling	01/07/2018	400

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution had developed feed back format for both parents and students. On the basis of feedback received from the students and parents necessary steps had been undertaken for the development of those dimensions. Students had higher degree of satisfaction on quality of teaching, practical, laboratory

work, examination and evaluation, interaction with teachers outside the class, guidance and counselling, departmental seminar library and students have mediocre degree of satisfaction on cocurricular activities, central library, cleanliness and ambiance, security arrangement, canteen facilities, medical facilities and sport facilities. Students have low degree of satisfaction on internet facilities in the institution. Like wise parents have low degree of satisfaction on central library, security, internet and canteen facilities. On the basis of feed back of parents and students internet connection, which was completely damaged due to fani, were very quickly revived. Sport facilities have been upgraded to accommodate more number of students in different Sports and games. Action has been taken to upgrade central library with course books and reference book from institutional development plan (IDP). Regarding sanitation the outsourcing agency has employed more persons now for better sanitary up keeping. New toilet complex has been constructed for use of Girls students, ladies staff and person with disability (PWD). Efforts have been made for shifting of department to New Arts Block to provide better infrastructural facility.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	512	8293	498
BCom	COMMERCE	256	3556	267
BSc	SCIENCE	184	8466	176

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	941	0	67	0	67

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
67	30	5	14	3	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is important not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional specialization and personal support to facilitate success in the students

performance. Quality mentoring greatly enhances students' chances for success. Good mentor is the most important among three ingredients needed for producing good quality graduates. The best teachers influence their students more in their personal individual contacts with them than in strict classroom situation. The best way for the same is by mentoring. A mentor is someone who takes a special interest in helping another person to develop into a successful professional. Keeping that in view mentoring system has been introduced in the BJB Autonomous College for which a committee has been constituted with a senior faculty member as the Coordinator and three other faculty members as the member representing Arts, Science and Commerce. Before the commencement of the mentoring system a meeting was convened by the Coordinator, Proctorial committee. In that meeting modalities of the mentoring system was finalised and the format for mentoring system was decided. On that basis the format was sent to all the HODs of twenty two regular departments. The HODs had distributed the proctorial format to all the faculty members of their respective departments. It has been decided that the mentor has to meet their mentee twice in a session to discuss their personal as well as academic problems. Accordingly it was done in all the departments. The record was submitted to the Coordinator, Proctorial Committee for necessary follow up and action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2970	67	44:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Premananda Mohapatra	Associate Professor	Saraswata Samman, Sailabala Sahitya Sansada, Bhubaneswar , 2019
2018	Dr. Kalpalata Patri	Associate Professor	Chhatri Gourav Samman from Hon'ble Governor of Odisha at Ravenshaw Universit, Cuttack from Ravenshaw Alumni Association On 2nd August 2018
2018	Dr. Premananda Mohapatra	Associate Professor	Darubrahma Samman, 2018, Darubhuta Sanskrutika Parisada, Nayagada.
2018	Dr. Premananda Mohapatra	Associate Professor	Surya Prabha, 2018, Bhubaneswar
2018	Dr. Premananda Mohapatra	Associate Professor	Nayagada Darpana Samman, 2019, Nayagada

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arts	1st semester2018,3rd semester2018,5th semester2018,2nd semester2018,4th semester2018,6th semester2019	07/05/2019	30/05/2019
MBA	51	6th Semester 10th Semester	07/05/2018	18/07/2018
BCom	COMMERCE	1st semester2018,3rd semester2018,5th semester2018,2nd semester2018,4th semester2018,6th semester2019	07/05/2019	30/05/2019
BSc	SCIENCE	1st semester2018,3rd semester2018,5th semester2018,2nd semester2018,4th semester2018,6th semester2019	07/05/2019	30/05/2019

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
20	4554	0.43

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Forest,livelihood and Transformation: A study of the juangs of Keonjhar District: Odisha	Dr. Sampriti Panda	University of Delhi	05/04/2019	Ph.D

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	2
Odia	4
Chemistry	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ETC	3	5.70
International	Economics	5	5.43
International	Zoology	1	4.64

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Odia	9
Philosophy	2
Physics	4
Commerce	2
Education (conference proceedings)	2
Psychology	1
Education	1
Zoology	1
Economics	1

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Performance Budgeting	Performance Budgeting	IJHSSI VOL.7 ISSUE 10 PAGE	2018	185	BJB AUTONOMOUS COLLEGEE, BHUBANESWA	5

Privatizat ion of water sector	Dr. Madhubrata Satapathy, Asst. Professor Economics	IQSR, VOL. 23, ISSUE VER. III, PAGE 1422	2018	99.26	BJB AUTONOMOUS COLLEGEE, BHUBANESWA R	10

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
performanc e budgeting	Dr. Madhubrata Satapathy, Asst. Professor Economics	IJHSSI, VOL. 7 ISSUE10, PAGE4957	2018	11	5	BJB AUTONOMOUS COLLEGE, B HUBANESWAR

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	12	50	29	139
Presented papers	3	7	2	1
Resource persons	1	8	7	8

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
Plantation Programme of Volunteers with BJB Friends (Old Boys' Association) 26.08.2018	NSS Unit, BJB Autonomous College, Bhubaneswar	2	30
Participation of Volunteers in State level NSS Annual Day 24.09.2018	NSS Unit, BJB Autonomous College, Bhubaneswar	2	20
Swachhata HiSeva Programme 24.09.2018	NSS Unit, BJB Autonomous College, Bhubaneswar	2	45
Mega Blood Donation Camp jointly with Rotary Club, Bhubaneswar 01.11.2018	NSS Unit, BJB Autonomous College, Bhubaneswar in collaboration with Rotary Club, Bhubaneswar	2	40
Observation of Vigilance Awareness Week. A seminar was held in which Principal Dr. Prasanna Kumar Mohanty gave a valuable talk and delivered his views on "Eradicate Corruption – Build a New India". Sri P.K.Rath, IAS (Retd.) former Personal Secretary	NSS Unit, BJB Autonomous College, Bhubaneswar	2	60
Observation of Communal Harmony week and collected donation which was sent to National Foundation form Communal Harmony, SBIA/C No.1056954804	NSS Unit, BJB Autonomous College, Bhubaneswar	2	30
50 Volunteers attended the National Seminar on "Thunder Storm" at Sikhya O Ansandhan University, Bhubaneswar organised by H.E. Dept., Govt. of Odisha. 16.01.2019	NSS Unit, BJB Autonomous College, Bhubaneswar	2	50

Programme on Mass Rally for Creating Awareness against Drug Abuse and Illicit Trafficking to observe "International Day against Abuse and Illicit Trafficking" 26.06.2019	NSS Unit, BJB Autonomous College, Bhubaneswar	2	40
Ek Bharat, Srestha Bharat of Camp1, Sanik School, Bhubaneswar 16.10.2018 – 27.10.2018	NCC Directorate, Odisha	0	2
Ek Bharat, Srestha Bharat CampII Varanish (UP) 03.06.201911.06.2019	NCC, Directorate, Uttar Pradesh	0	2
National Integration Camp, Rourkela 05.12.2018 – 16.12.2018	NCC Directorate, Odisha	0	2
Army attachment camp Ramgarh (Jharkhand) 07.01.201921.01.2019	Directorate General NCC, New Delhi	0	4
NER Trek, Dibyagarh (Assam) 14.01.2019 – 22.01.2019	NCC Directorate NER, Shillong	0	2
Advance Leadership Camp, Kharagpur (W.B.) 28.05.2019 – 08.06.2019	NCC Directorate, West Bengal and Sikkim	0	2
Plantation	YRC BJB Autonomous College, Bhubaneswar	1	20
Blood Donation	Rotary Club, Bhubaneswar	4	87
Blood Donation 04.11.2018	Rangers, BJB Autonomous College, Bhubaneswar	5	52
Campus Cleaning 15.03.2019	Rangers, BJB Autonomous College, Bhubaneswar	2	38
Blood Donation 04.11.2018	Rovers, BJB Autonomous College, Bhubaneswar5	5	52
Campus Cleaning 15.03.2019	Rovers, BJB Autonomous College, Bhubaneswar	2	38

Cleanliness Campaign	Municipal Corporation, Bhubaneswar	1	15
Plantation Programme of Volunteers with students visually impaired 16.07.2018	NSS Unit, BJB Autonomous College, Bhubaneswar	2	30

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Himalayan Mountaineering Institute, Darjeeling (WB) Basic Mountaineering Course 21.11.2018 – 18.12.2018.	Mount Renok in Kanchanjanga massif 16,550ft. and won mountaineering Badge	Ministry of Defence, New Delhi	1
Shotokan State Karate Championship 11.11.2018	Bronze Medal securing 3rd position	Okinawa Karate School, Bhubaneswar	1
Vajra World Record in punching (334 punches in a minute holding 1 kg Dumbell on 12.04.2019 registered for Gunnies book of world record	New world record and own gold medal	Vajra world record, Hyderabad	1
NCC certificate A, B, C, D	NCC (Air) Odisha, Cadet award	NCC	45
Lay Lecture Training	Awarded certificate	Indian Red Cross Society, Bhubaneswar (IRCS	20

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachha Bharat,	IRCS Bhubaneswar	Cleaning of place after Rath Yatra	1	6
Aids awareness	B.J.B. Autonomous College, Bhubaneswar	Quiz, Debate, Mass Rally	1	30

Health Campus	IRCS, Bhubaneswar	Attending to the patients	1	6
Campus Cleaning	Rovers Rangers Unit B.J.B Autonomous College, Bhubaneswar	Campus Cleaning	2	76
Swachha Bharat	NCC Air Wings B.J.B. Autonomous College, Bhubaneswar	Swachha Bharat programme	1	30
AIDs awareness	NCC Air Wings B.J.B. Autonomous College, Bhubaneswar	AIDS awareness programme	1	25
Gender Issue at Doordarshan Kendra (DDK)	NCC Air Wing, B.J.B. Autonomous College, Bhubaneswar	Gender Issue at Doordarshan Kendra (DDK) programme	20	10
Blood Donation	AIIMS, Bhubaneswar	Blood Donation on exchange on 01.10.2018	1	2
Vigilance Awareness week 28.10.2018 to 03.11.2018	B.J.B. Autonomous College, Bhubaneswar	Vigilance awareness elocution, rally with slogan to Kalapana Square administered anticorruption Oath.	2	50
Yoga yatra procession	Patanjali Yoga Samiti, Bhubaneswar	28.09.2018 a Rally from IDCOL house to Exhibition ground on occasion of Saheed Bhagat singh jayanti	2	50
Swachha Bharat Abhijan	B.J.B. Autonomous College, NCC (Army) Unit	02.10.2018 on occasion of Gandhi Jayanti Cdts Cleaning the Gandhi Statue and Campus	2	50
AIDS Awareness	B.J.B. Autonomous College, NCC (Army) Unit	On 01.12.2018 Cadts took out a rally with slogan to Rajmahal Chhak	2	50

		Back creating awareness against AIDS		
Inauguration of Paika Bidroha Painting on 10.01.2019	B.J.B. Autonomous College, Bhubaneswar	Minister Ananta Das and Minister Ashok Chandra Panda inaugurated the paintings on the wall of Garden	2	60
State level NCC Day celebration 25.11.2018 (Sunday)	NCC Directorate, Odisha	Governor Prof. Ganeshnilal took salute in state level NCC Day parade at our Ground	2	60
Kanak TV programme (live telecast) 3 pm5pm	Kanak TV, Rasulgarh	Welcome of Wg. Cdr. Avinandan released from Pakistan	1	60
Campus cleaning after Fani on 05.05.2019	`B.J.B College, NCC (Army	Cadets cleaning the campus after 'Fani'	2	6
International day for drug abuse and illicit trafficking on 26.06.2019	B.J.B Autonomous College, In collaboration with Excise Department Bhubaneswar Municipal Corporation, Bhubaneswar	Cadets went on a rally with placards and slogans from BMC office to Master Canteen where Hon'ble Minster Ashok Ch. Panda and excise Commissi onerCumSecretar y Sri. Lohani addressed the gathering	2	40

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Temporary	Apprenticeship	NALCO – Anugul	09/05/2019	23/05/2019	4
Temporary	Training Internship	OTV ETV Kanak News Naxatra News	01/03/2019	31/03/2019	48
Temporary	Summer Internship	NALCO, NTPC, HAL, SAIL (RSP), OHPC	09/05/2019	09/06/2019	72
Temporary	Summer Internship	OTDC, Sand and Pebbles, Hotel May Fair, Club7	09/05/2019	09/06/2019	32
Practical Work	Internship	B.M. High School, Bhubaneswar Acharya Harihar School, Gautam Nagar High School, Bhubaneswar	05/11/2018	10/12/2018	97
Project Work	Summer Internship	IIT, Guwahati IIT, Kanpur	12/05/2019	12/06/2019	2
Temporary	Summer Internship	Indian Bank, Allahabad Bank OSHB	12/05/2019	11/06/2019	72
Project Work	Soft ware Net Working	Different software organisation	01/01/2019	01/04/2019	48
Field work practicum	Internship	CYSD, HARSHA TRUST, RED CROSS	01/10/2018	31/12/2018	48
Field work practicum	Internship	JANAVIKAS, RCDC, AAINA	16/01/2019	31/03/2019	32

 3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Name of the ILMS software LIBMS	Fully	1.00	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has 20 laboratories with adequate equipment to cater to the needs of the students of science departments as well as social science departments having practical component. Classes in the laboratory are conducted under the able supervision of faculty members and support staff. The laboratory is well maintained and upgraded from time to time in terms of infrastructure keeping in view the requirement of students. The equipment is maintained and an account of equipment is made on regular basis by maintaining stock register. Automation of the college library is completed so far as under graduate course is concerned. Steps have been taken to bar code the books and timings are scheduled so as to facilitate easy assess to the library facilities by the staff as well as students. The library is kept open during the college hours and accession register, stock registers, issue register are maintained meticulously under the guidance of librarian and other staff members. There is a study room for faculty members as well as for the students. Staff members and students utilise their leisure hours in the library by going through text books, reference books and Journals. There is a separate register for the staff members which records the number of staff members using the library. The entire campus is WiFi enabled and the college website is kept updated on a regular basis. There is a computer science department for imparting teaching in computer science at the undergraduate level. The college has a state of the art Computer Lab with around 50 systems which has been established out of the funds received under RUSA. Online admission takes place under the aegis of students academic management system (SAMS) of Govt. of Odisha. In the academic secession 201718 IQAC has undertaken a Hands – onTraining programme on computer application. The classrooms are well furnished and spacious enough to accommodate the students. The college has also to its credit smart class rooms and virtual class rooms. The college has a sport field for regular conduct of sports activities. That apart the college has a gymnasium with required facilities for physical fitness of the students. http://www.bjbcollege.in/AQAR201819.doc

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Krushnapriya memorial prize, Udyanath memorial prize, H,.K. Rath	4	15000

	memorial prize, R. Pani Memorial prize,		
Financial Support from Other Sources			
a) National	Prerana (Post matric), Emedhabruti, Banishree (PWD), B.K.F.M Bhasabruti	826	2563650
b)International	00	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	16/03/2019	81	sixth sense technology
Yoga and Mediation	25/02/2019	194	External Agency
soft skill Development	01/09/2018	35	pinnacle manpower
Soft Skill Development	01/09/2018	27	Regional Service Centre

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Carrier counselling	400	400	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tech	23		MITTSBIOTECH		66

Mahindra, MI			. BBSR		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B. Music	Indian Music	Culture University	Master in performing Arts
2018	256	B,Com	Commerce BJB College	Utkal University Ravenshaw	MBA, M. Com
2018	34	IMSc ETC	IMSc ETC BJB Autonomous College	BPUT BJB Autonomous College Ravenshaw University	M. Tech MBA MSc, MCA
2018	30	BA, English	Department of English BJB Autonomous College	JNU, Hyderabad Central University, English And Foreign Languages University	MA English, MA Linguistics
2018	60	BBA	IMBA BJB Autonomous College	BPUT, BJB Autonomous College, XIMB	MBA
2018	14	BA, Statistics B.SC, Statistics Core	Department of Statistics, BJB Autonomous College	Utkal University and Sambalpur University	M.A./M.Sc, Statistics
2018	15	BA, Anthropology Core	Department of Anthropol ogy, BJB Autonomous College	Utkal University , Puduchery, BHU	MA Anthropology
2018	6	BA, History Core	Department of History BJB Autonomous College	Utkal University, Ravenshaw University	MA History
2018	8	BA, Philosophy	Department of Philosophy, BJB Autonomous College	Utkal University Ravanshaw University	MA, Philosophy

2018	12	BA Geography Core	Department of Geography, BJB Autonomous College	Utkal University Ravenshaw University	MA in Geography
2018	32	B.Sc Chemistry Core	Department of Chemistry BJB Autonomous College	Utkal University , OUAT, Ravneshaw University Sambalpur University	M.Sc. Programme
2018	20	B.Ed	Department of B.Ed., BJB Autonomous College	Bhadrak Autonomous College, Government College, Phulbani	M.A., M.Ed, M.Sc, M. Phil
2018	21	B.Sc Botany Core	Department of Botany BJB Autonomous College	Utkal University , Ravenshaw University	M.Sc. Programme
2018	6	B.Sc Mathematics Core	Department of Mathematics, BJB Autonomous College	IIT, Dhanbad, Utkal University	M.Sc. Programme
2018	2	BA Sanskrit Core	Department of Sanskrit, BJB Autonomous College	Utkal University, Ravenshaw University	M.A. Sanskrit
2018	33	B.Sc Physics Core	Department of Physics, BJB Autonomous College	Utkal University, Ravenshaw University	M.Sc. Programme
2018	5	M.Com FC	Department of M Com FC, BJB Autonomous College	Ravenshaw University, HCU, XIMB	M. Phil., Ph.D, Research Assistant
2018	20	BITM	Department of BITM, BJB Autonomous College	BPUT, CV Raman Institute CET, KIIT, Trident, Ravenshaw, CINE Institute,	M.C.A., MSc. M.B.A., C.S., MSc II MITH
2018	14	B.Sc	Department	Utkal	M.Sc. &

		Computer Science Core	of Computer Science, BJB Autonomous College	University, Ravenshaw University KIIT, SOA	M.C.A.
2018	52	BA Economics Core	Department of Economics, BJB Autonomous College	JNU, BHU, HCU, Puducherry, Utkal, Ravenshaw, Symbiosis	P.G. & M.B.A.
2018	9	BA Education Core	Department of Education, BJB Autonomous College	BHU, HCU, Ravenshaw, R.I.E., B.J.B. Autonomous, NDWCTE, R.D.W's University	04- MA in Education 05 – B.Ed.
2018	18	BA Psychology Core	Department of Psychology, BJB Autonomous College	Utkal University (10) Ravenshaw(03) Puducherry (01) University University of Pune (01)	PG Course
2018	32	B.Sc. Zoology Core	Department of Zoology, BJB Autonomous College	JNU, DU, BHU, IIT, Mumbai, CUJ	Integrated M.Sc
2018	29	BA Sociology Core	Department of Sociology BJB Autonomous College	Tata Institute of Social Science AJIM PREMJI	MSW, Mental Health Women Studies Development studies, Public Policy & Local governance
2018	9	BA Political Science Core	Department of Political Science, BJB Autonomous College	Utkal University (04) Ravenshaw (04) University of Hyderabad (01)	PG Programme

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

NET	**7**
GATE	**1**
Any Other	**7**

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	**NATIONAL**	**1**
DANCE	**STATE**	**5**
GROUP DISCUSSION EXTEMPER SPEACH	**STATE**	**7**

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<td colspan="7" align="center">**No Data Entered/Not Applicable !!!**</td>

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Representation is there in Committee of the Institution Like Internal Quality Assurance Cell (IQAC) Miss. Subhasmita Hota of 3 Arts Bearing Roll NO: BA16023 of Sociology core had represented IQAC since 2017. She had actively participated in all the meeting Of IQAC and suggested some important suggestion in the IQAC meeting like • Organisation of workshop on conversion of marks to grade • Representation of students from arts, science and commerce In IQAC. • Publication of student's project report • Organisation of workshop for student's on preparation of project report • Better infrastructural arrangement for sociology department. • Timely publication of examination results. As the terms of the IQAC has been expired on April, 2019, new IQAC has been formed where another student has been nominated as student representative. She is Ankita Palei of 3 2nd year physics core bearing Roll No, BS18114, This process will continue to facilitate smooth management of institution. Due to severe cyclone Titli, Union Election was not held in the session 201819, hence there is no students council. But in all the Department students representative elected as Seminar Secretary, Assistant Seminar Secretary and Class representative. They act as student representative in their respective departments. They take active part in all the departmental activities like organisation of Departmental seminar, competitions and other curricular activities. In this way there is decentralization in the process of management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

BJB college the most prominent college of Odisha was established in 1957. This institution produced so many scholars during last 62 years and out of these a large number of alumni have established themselves not only in the state but also in the national and international spheres. To bring them under one

umbrella "BJB friends" the alumni association of BJB college was formed and registered in the year 1992. Since then the association is working in the social and educational field. This association is also working in the development of the college. Every year an intercollege quiz competition is being organised with handsome amount of cash award. Students from almost all the colleges of Odisha participate in this competition. BJB friends organises annual blood donation camp in the college premises involving the college students, plantation programme also been arranged every year. Educative symposiums are also organised for college students. Rallies are being organised on different issue to create awareness among the students as well as the public. Besides that, BJB friends organises an annual reunion for alumni. Alumni staying in different parts of the country participate in the event. In this event alumni of different field are felicitated by BJB Friends for their achievements. To encourage the students of the college, toppers of all streams (Arts, Commerce Science) of 2 and 3 were being felicitated with Gold medal and certificate. A student with all round achievement is given the Khandapara Trophy donated by Khandapara Raja Sri Bibhuti Bhusan Singh Mardaraj one of our alumni. Sharmili Kunar of Education core (2018 pass out batch) has been awarded Khandapara Trophy for the academic session 201819

5.4.2 – No. of registered Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Blood donation camp, Debate competition Inter college Quiz competition All rounder prize Awarding prize to 2 and 3 student topper

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has mechanism for delegating authority and providing operational autonomy to all the functionaries to work towards the decentralisation and participating management. 1. Principal level: The Governing body delegates all the academic and all the operational decision based on policy to be implemented by the Principal. Principal along with VicePrincipal and Bursars has to formulate common working procedures and entrusts the implementation with the Heads of department and faculty members 2.2. Faculty Level: Faculty members are given representation in various committees/cells and allow to conduct various programme to show case their abilities. They are encouraged to develop leadership skill by being in charge of various academic cocurricular and extra curricular activities. They are given authority to conduct the programmes like organisation of extra mural lecture, seminar, placement related work, Union election, design of syllabus and hostel administration etc. For decentralization different cells/committee are formed like Admission Committee, Alumni Committee, Award Committee, Building Maintenance Committee, Anti Ranging Cell, Career Counselling Cell, Development Committee, Discipline Committee, Examination Committee, Equal Opportunity Cell, Ethics Committee, Grievance Redressal Cell, Internal Quality Assurance Cell, Library Committee, Security Committee, Purchase Committee, Proctorial Committee, Students welfare committee etc. Decentralization is done by forming all those committees and cells where faculty members were delegated the power for smooth functioning. 3.3. Student level: Students are empowered to play an active role being elected as student

representative and seminar secretary in different departments. In IQAC, student member is nominated to represent student community, who take active part in all the discussion. 44. Participative management: The institute promotes a culture of participative management by involving the staff and students in various activities. Both the students and faculties are allowed to express themselves of any suggestions to improve the excellence in any aspect of the institute. In the process of admission principal along with members with admission committee jointly take the decision. Likewise in different cell and committees decisions are taken jointly. Student representative actively participate in the quality enhancement process as the member of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Quality enhancement in the institution depends upon appropriate curriculum. Curriculum is a broad term which includes both curricular and cocurricular activities. Curricular activities are already designed by the university and choice based credit system is already operational since 2015. Board of studies and academic council approve the curricular aspect of the curriculum each year. The common minimum standard prescribes the academic activities of the institution. All the cocurricular activities are properly implemented as per the Academic calendar prescribed by Govt. of Odisha, Higher Education Department
Teaching and Learning	? Teaching and Learning : Teaching Learning plays vital role in process of quality enhancement of the institution. In the beginning of the session it has been planned to introduce students mentoring system for enhancing mentoring, preparation of database, soft skill development, remedial classes, career counselling, organisation of workshop for faculty and students. Action has been taken by the IQAC for enhancing mentoring system. Database format has been designed and circulated to the entire department. Seminar presentation, group discussion and classes in the language laboratory have been organised for the soft skill development remedial classes have been organised for the disadvantaged students for their academic improvement. Career counselling programme have been

organised for developing exposure to different career related activities. Workshop on research methodology has been organised for the faculty members and students for preparation of project proposal. Most of the students have been benefited by the workshop on project proposal. Remedial classes have improved their performance. Through seminar presentation and exposure to language laboratory, the final year students have developed their communication skills. ? Examination and Evaluation: Examination and evaluation is the vital element in the quality enhancement of the institution. In the beginning of the session strategic planning has been done regarding timely publication of result, error free result publication and transparency in the process of conduct of examination. In order to implement such activity action has been taken by the examination section for timely and error free publication of result. Transparency in the conduct of examination has been achieved due to effort of all faculty of the institution, members of examination section, involvement of internal squad members and strict invigilation. Regarding timely publication and error free publication of result efforts have been taken by controller of examinations, deputy controller of examinations and other official involved in the result publication process. To streamline the examination process following measures has been adopted. QR code is printed on the final marksheet of the Degree examination and on Examination Card (one time admit card) for enhancing security. Facility for filling up forms online for Degree (Back and Improvement) Examinations. As a result, admit card can be downloaded. The planning has been achieved in the following way, so that the 6th Semester result has been published within 45 days. ? Research and Development Planning has been done to organise workshop on "Preparation of project Report" for the students as well as preparation of "Project Proposal" for major and minor research project for the faculty so that Research work can be enhanced. Action has been undertaken

in the institution by organizing three day workshop for Arts, Science and Commerce students separately on 15th to 17th January 2019. Workshop for "Preparation of Proposal for major and minor research project" has been organised on 25th June2019 for faculty members. Department of physics organised experimental workshop on "Dual Power Supply". Dr. Arundhati Mishra, Associate Professor of Physics has been coopted as member of Central Executive Committee of Indian Association of physics teachers (IAPT) for three years.Department of Political Science has applied for Minor Research to ICSSR vide letter No, 4403/29.11.2018 of B.J.B. Autonomous College, BBSR ? Library, ICT and Physical Infrastructure / Instrumentation : Library ICT and Physical infrastructure/instrumentation strengthen the quality aspect of the institution. Initially it has been planned for installation of CCTV in the library for maintaining transparency. Regarding ICT, it has been planned for smart class room and creation of virtual class room in the institution. Under physical infrastructure and instrumentation strategic planning has been done for installation lift for physically challenged individuals, provision of better infrastructural facilities to departments. Action has been taken for smart class room, infrastructural facilities virtual learning environment, provision of equipment and installation of lift for physically challenged individuals. On the basis of action plan smart class room and virtual class rooms are operating in New Arts Block. Some of the Departments like Hindi, Sociology, MSW, and Computer Science have been shifted to New Arts Block. Lift has been installed in the Administrative block for physically challenged individuals. Work on the construction of Boys common room and Gymnasium has been completed Both will be handed over to the college shortly. Proposals far the construction of Ladies Hostel and Boys hostel have been approved. The practical departments have purchased equipment required for choice based credit system syllabus. We have not achieved the target of installation of

		CCTV in the library.
Examination and Evaluation		Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Timely conduct of examination and publication of results are the hallmarks of this institution. Examinations are conducted in a free, fair and transparent way under strict supervision by the invigilators inside exam hall. Question papers are set and answer scripts are evaluated by academics of credibility and those whose names are approved by Board of studies. Midsemester exams are also conducted for different courses. Robust grievance redressal mechanism is in place in respect of examinations. Applications forms for students are entertained for readdition, providing photocopies of valued answer scripts etc. The entire examination section works under the guidance of the Controller of Examinations, Deputy controller and support staff. Students fillup their forms online for examinations. The admit cards are downloaded by the students. The result of the examinations is uploaded in the college websites. Tabulation, readdition works have been digitalised
Research and Development		Planning has been done to organise workshop on "Preparation of project Report" for the students as well as preparation of "Project Proposal" for major and minor research project for the faculty so that Research work can be enhanced. Action has been undertaken in the institution by organizing three day workshop for Arts, Science and Commerce students separately on 15th to 17th January 2019. Workshop for "Preparation of Proposal for major and minor research project" has been organised on 25th June2019 for faculty members. Department of physics organised experimental workshop on "Dual Power Supply". Dr. Arundhati Mishra, Associate Professor of Physics has been coopted as member of Central Executive Committee of Indian Association of physics teachers (IAPT) for three years.Department of Political Science has applied for Minor Research to ICSSR vide letter No, 4403/29.11.2018 of B.J.B. Autonomous

	College, BBSR
Library, ICT and Physical Infrastructure / Instrumentation	Library ICT and Physical infrastructure/instrumentation strengthen the quality aspect of the institution. Initially it has been planned for installation of CCTV in the library for maintaining transparency. Regarding ICT, it has been planned for smart class room and creation of virtual class room in the institution. Under physical infrastructure and instrumentation strategic planning has been done for installation lift for physically challenged individuals, provision of better infrastructural facilities to departments. Action has been taken for smart class room, infrastructural facilities virtual learning environment, provision of equipment and installation of lift for physically challenged individuals. On the basis of action plan smart class room and virtual class rooms are operating in New Arts Block. Some of the Departments like Hindi, Sociology, MSW, and Computer Science have been shifted to New Arts Block. Lift has been installed in the Administrative block for physically challenged individuals. Work on the construction of Boys common room and Gymnasium has been completed Both will be handed over to the college shortly. Proposals far the construction of Ladies Hostel and Boys hostel have been approved. The practical departments have purchased equipment required for choice based credit system syllabus. We have not achieved the target of installation of CCTV in the library
Human Resource Management	Human resource management is the practice of managing an organization's employees for quality enhancement process. Strategic planning has been done in the beginning of the session for the best utilisation of human resources through the application at ICT online collection of fees, online from fillup and downloading Admit Card (Back student and improvement candidates) practices have been adopted in the institution. Besides important notices are circulated electronically which has saved human resources
Industry Interaction / Collaboration	Industry interaction and collaboration enables the institutions to produce the quality students. Such interaction can

	be of mutual benefit to the institution as well as to the industry. It has been planned to organise collaboration with industries like Tech Mahindra and MITS, Biotech Patia for student placement. Placement cell of the institution in collaboration with career counselling cell had organised on campus and off campus placement programme in the institution. Through that programme, 23 students have been selected under on campus programme of Tech Mahindra and 66 students have been selected through off campus programme of MITS, Biotech, Patia
Admission of Students	Admission of students to different undergraduate programme is conducted through student Academic management system as per the direction and modalities stipulated by the Govt. of Odisha Higher Education Department. Action has been taken by the principal and officer in charge of admission to stick to the direction and modalities of the Govt. Transparency has been maintained in the process of validation, admission and subject allotment

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The college is under the administrative control of department of Higher Education Govt. of Odisha. Accordingly the administration of the college is carried out as per policies and direction of the Govt. The principal is the administrative Head of the college and is incharge of ensuring smooth conduct of academic activities, office works and other cocurricular and extra curricular activities. Faculty members are assigned extra curricular duties and there is a dedicated team of officers to assist the principal in the smooth discharge of duties. The Administrative Bursar, Accounts Bursar, Vice Principal, Academic Bursar and different other officers render required assistance to the principal
Finance and Accounts	The college receives grants from the Govt. to meet the expenditure towards salary of the employees, developmental works and the routine works. The college generates its own funds by conducting several self financing courses as well as courses in public

	private partnership mode (PPP Mode). Accounts of the college money is meticulously maintained. The cash books, daily collection registers and other registers like stock registers are maintained and updated regularly. The college expenditures are audited by the audit parties of the Accountant General. The principal, The Accounts Bursar, Head Clerk, Account and other support staffs ensure that transparency and accountability are maintained so far as college finances are concerned. Students deposit their fees through online mode. (SBI collect) This has reduced long queues in the fee collection counter which save time and energy of students and faculty members
Student Admission and Support	For last couple of years admission to different undergraduate programmee are conducted through SAMS under he overall supervision of Govt. of Odisha. Students apply online and merit list indicating the names of the college and streams to which candidates can be admitted are published online by the Government. After selection, students report their respective college where the document are verified and they are formally admitted. Even admission fees are paid online
Examination	Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Timely conduct of examination and publication of results are the hallmarks of this institution. Examinations are conducted in a free, fair and transparent way under strict supervision by the invigilators inside exam hall. Question papers are set and answer scripts are evaluated by academics of credibility and those whose names are approved by Board of studies. Midsemester exams are also conducted for different courses. Robust grievance redressal mechanism is in place in respect of examinations. Applications forms for students are entertained for readdition, providing photocopies of valued answer scripts etc. The entire examination section works under the guidance of the Controller of Examinations, Deputy controller and support staff. Students fillup their forms online for

	examinations. The admit cards are downloaded by the students. The result of the examinations is uploaded in the college websites. Tabulation, readdition works have been digitalised
Planning and Development	As it is a Govt. College, all units of planning and developmental works are executed by the agencies of the Govt. However, the college submits plans for infrastructural development to the Govt. which in turn designs the plan outlay and works out the estimate of expenditure. After due approval by administrative authority, the plans are executed. The Govt. provides funds for this purpose. Apart from this, a number of developmental works have been undertaken under the auspicious of RUSA and world bank. The seven storied new Arts block, the computer laboratory, language laboratory, smart class rooms, toilets for boys and girls, college canteen as well as Boys' common room have been constructed in the recent past. A lift has been installed in the Administrative block in view of the needs of physically challenged students. A new G5 girls' hostel and a G4 boys' hostel are also going to be constructed soon

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development programmee on research methodology organised by centurion university	11	03/02/2018	03/02/2018	1
Refresher course	1	04/01/2019	24/01/2019	21
Refresher course	1	11/09/2018	01/10/2018	21
Preparation of proposal for major and minor research project	57	25/06/2019	25/06/2019	1
Orientation programme	1	24/06/2019	28/06/2019	5
State Level training programme on Gender budgeting	1	15/03/2019	17/03/2019	03

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
96	96	150	150

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Store	Cooperative Store	Student Utility center

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc. Besides the stock register is also verified by the auditors regularly. There are two types of stock register like central stock register and departmental stock register. Both the stock registers are verified relating to bill no. and date, the items purchased etc. They also verify the resolutions of purchase committee and process of purchase of items. For maintaining transparency in the financial matter, audit is done regularly

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
0000	0	00

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Accountant General	Yes	Principal
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Through there is no formal parentteacher association, Parent Teacher meeting is organised regularly. • In the academic session 201819 ParentTeacher meeting has been organised in all the 25 Departments from 12.11.2018 to 16.11.2018. • Parents have provided their suggestions through Feedback Format provided to them. • They have suggested measures for improvement of educational ambiance of the College pertaining to students' attendance in class and keeping the campus clean

6.5.3 – Development programmes for support staff (at least three)

• Cooperative society has been established for the support staff. • They have been given Govt. Quarters. • There is a cooperative society from which non teaching staff get credit facilities at a low rate of interest.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Proposal has been sent for opening up of PG Courses in different subjects like Political Science, Education, Commerce, Odia, Chemistry and English • Regarding infrastructural facility, there is provision of lift for Person with disability (PWD) students, Boys Common room Gymnasium is under process and planning for construction of New Girls' and Boys' Hostel has been approved. • IQAC has been strengthened and functioning for quality enhancement.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meeting for approval	08/09/2018	08/09/2018	08/09/2018	18

Year	Activity	Date from	Date to	Date to	Participants
	of AQAR				
2018	IQAC meeting for action plan	09/11/2018	09/11/2018	09/11/2018	29
2019	IQAC meeting	02/03/2019	02/03/2019	02/03/2019	17
2018	Preparation of AQAR for timely uploading	25/09/2018	25/09/2018	25/09/2018	18
2018	Organisation of parents teacher meeting	13/11/2018	13/11/2018	19/11/2018	210
2018	Carrier Counselling	09/11/2018	09/11/2018	09/11/2018	174
2018	Extra Mural lecture	26/07/2018	26/07/2018	26/07/2018	236
2018	Extra Mural lecture	08/11/2018	08/11/2018	08/11/2018	129
2019	Organisation of workshop on How to write research project for students	15/01/2019	15/01/2019	17/01/2019	449
2019	Faculty improvement programme	25/06/2019	25/06/2019	25/06/2019	57

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability/Alternate Energy initiatives Environmental studies have been a component of course in Ability Enhancement compulsory course (AECC)for students. Cleanliness drive and plantation programme is a regular feature. Students and faculty members switch off electronic equipment around the institution during the off hours. Students and faculty members are encouraged to use Efacilities, go for green transaction and avoid using papers.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	19
Provision for lift	Yes	19
Ramp/Rails	Yes	19
Braille Software/facilities	No	0
Scribes for examination	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Organised a National Seminar on "Ethics: Theory and Practice" sponsored by ICCSR	19/08/2018	20/08/2018	145
Celebration and Vigilance Awareness Week by various departments for strengthening Ethical and Moral Values in the process of Governance. In order to sensitize the students' different activities like debate, essay, quiz competition and extra mural l	28/10/2018	02/11/2018	1000
Vigilance Awareness Week was also organised by NSS Unit and PMIR Department of BJB	02/11/2018	02/12/2018	60

Autonomous College in which Sri P.K. Rath, IAS (Retd.), Former Personal Secretary to Governor of Odisha, addressed the students volunteers and teachers			
Vigilance Awareness Week was also celebrated in the Department of Education along with B.Ed. department in which Dr. K.P. Padhy, Former Principal, Government Women's College, Bolangir addressed to the students and faculty members on : Eradicate Cor	02/11/2018	02/11/2018	180

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

BJB Autonomous College has undertaken several ecofriendly initiatives for a cleaner environment and safer campus, for a better teaching learning environment. Out of which followings are worth mentioning. 1. Plantation programme with physically impaired students was organised on 16.07.2018. 2. Plantation programme with BJB Friends was undertaken on 26.08.2018. 3. Campus cleaning "Swachhatahi – Seva" was organised on 24.08.2018. 4. PostCyclone "Fanni", the cleaning operation of College campus was done with the help of students' volunteers on 10.05.2019. Thus beautification and cleanliness of the campus was brought back with the cooperation from one and all. 5. Save nature save earth campaign was done on earth day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice1 weeding out off old library books Best Practice 2 QUESTION BANK

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• To provide Quality Education through academic, cultural and Physical activities • To Prepare talented youth as responsible and useful citizens for effective participation in all areas of development To achieve those mission institution has provided best efforts in following areas Curriculum Development: Choice Based Credit System has been implemented since 2015. The syllabus is finalised through convening Board of Studies regularly inviting

external experts repute in the subject area. Teaching learning process: Classes are conducted regularly by adopting innovative approach like collaborative learning, cooperative learning simulated teaching, brainstorming and group discussion. Courses are completed by well trained and competent faculty members. ICT enabled seminars are organised for the benefit of the students. Students present their seminars through power point presentation. Regular field trips and internship programmes are organised by the departments. Student progression in the filed of Higher Education in satisfactory. Student data base is maintained in the departments. Students and faculty members are provided question Bank based on CBCS pattern. There is the provision of smart class room to strengthen the teaching learning process. Remedial classes are conducted regularly for disadvantaged students. Proctorial classes are organised for mentoring students progress. Career counselling programme: Career counselling programme as a flagship programme of Govt. of Odisha has been implemented since 30th June, 2018. Varieties of programmes have been organised by the career counselling cell by inviting reputed resource persons as the speakers. Career related talks have motivated more than four hundred students. Activities of Extension Services Department: The extension services department like NCC/NSS/YRC/ROVERS/RANGERS have organised varieties of activities like Blood donation, Tree Plantation, Campus Cleaning, Mass rally, etc. which promotes values like cooperation, socialisation, environmental protection and preservation, Team sprit, cleanliness and social work. Self Defence Training Programme: Self Defence training programme have been organised in the institution for the girl students. All the girl students are exposed to self defence training programme. Through that programme they learn important values like dedication, perseverance, hard work, honour, respect, courage self discipline and self confidence. Those are some distinctive activities of the institution which fulfils the vision and mission of the institution by preparing talented youth who can effectively participate in all areas of development.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 Environmental Audit: Conduct of Environment audit is an emerging area in the present context. Environment is a complex of physical, chemical and biotic factors that act upon on organism or an ecological community and ultimately determine its form and survival. Environmental audit is a methodological examination of Environmental information about an organisation. In this connection it has been proposed to undertake environmental audit in the coming session to know how best the environment can be protected. Formation of EcoClub : Eco club plays an important role in creating environmental awareness amongst the future generation. The purpose of eco club is to create a clean and green consciousness amongst students through various innovative methods. In this connection it has been proposed to form ecoclub in the institution for promoting environmental awareness among the students. Formation of incubation centre : The mission of incubation centre is to nurture and empower the next generation entrepreneur to serve the local problems. The purpose is to nurture, encourage and develop innovation and entrepreneurial skills among the students. In this connection it has been proposed to form incubation centre. Publication of college bulletin Quarterly with reports on important events and achievements during that period : It has been proposed to publish college bulletin quarterly so all the important events of the institution could be exhibited properly. Faculty improvement programme : Quality enhancement can be done through organising faculty improvement programme for both teaching and nonteaching faculty members. It has been proposed to undertake different programmes like skill based course under faculty improvement programme. Strengthening students' mentoring system :

Students are the important stake holder of the institution. Teachers facilitate the process of teaching and learning, so they are regarded as the mentors. In order to motivate the learners, to develop personal contact with the students and to solve their academic problems mentoring system is to be strengthened. Hence it has been proposed to undertake activities relating to mentoring system. Students' data base for 2019 Admission batch : The detail information about a particular student is to be recorded in the student data base which help the teacher in the process of follow up and monitoring. Hence it has been proposed to prepare data base for 2019 admission batch. Creation of learning centres with online resources: To strengthen teaching learning process it has been proposed to create online resources in the institution to provide students and teachers with freeofcharge, ready to use teaching and learning resources. Construction of auditorium with 700 capacity in the campus : Under the infrastructural aspect of the institution for providing better facilities to students in participating seminar, conferences, extra mural lectures and organising workshops, it has been proposed to construct an auditorium in the institution.