



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

B.J.B AUTONOMOUS COLLEGE

- Name of the Head of the institution **Dr. G.M.Khan**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **06742436971**
- Alternate phone No. **06742436971**
- Mobile No. (Principal) **9437106830**
- Registered e-mail ID (Principal) **bjbcollege123@gmail.com**
- Address **At: Lewis Road, P.O. BJB Nagar**
- City/Town **Khurdha, Bhubaneswar**
- State/UT **Odisha**
- Pin Code **751014**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **01/10/1999**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Chinmoy Krishna Patel**
- Phone No. **06742436971**
- Mobile No: **9437116728**
- IQAC e-mail ID **bjbcollege123@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) www.bjbcollege.in/AQAR2020-21

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.bjbcollege.in/content/41/121>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	89.00	2004	16/09/2004	16/09/2009
Cycle 2	A	3.19	2016	10/11/2016	10/11/2021

6.Date of Establishment of IQAC **01/06/2005**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

• Gender Audit, PwD Audit, Green Audit and Administrative Audit conducted. Academic Audit was conducted by Odisha State Higher Education Council (OSHEC). • Student Satisfaction Survey, Student Feedback on Curriculum, Teachers Feedback were taken. The forms were designed and results are made available on college website. The recommendations were analysed, actionable points identified, and necessary steps are being taken. • A number of events including seminars, talks were organized for the professional development of teaching and non-teaching staff. • Examination reform such as publication of mark sheets in NAD portal is done for online easy and secure access of mark sheets for students and employment agencies. • IQAC has encouraged and nurtured holding up departmental seminars on different topics and catalysed the holding of proctorial meetings. Independent of normal and conventional pedagogic activities, IQAC has been encouraging the teaching community of the college to adopt electronic means of academic instructions in the form of smart classrooms, powerPoint presentations, provision of study materials and weblinks to the student masses on popular messaging platforms such as WhatsApp.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Providing Students with online Marksheets and certificates	Publication of mark sheets in NAD portal has been implemented.
Revised Question Bank as per CBCS syllabus	In progress
Fire safety measures for administrative and science blocks	Installed
PWD audit, Gender Audit, Administrative Audit, Academic Audit	Conducted
Feedback from the Students, Teachers, other Employees and Alumni	Feedbacks from Students, Teachers and Alumni has been obtained and analysed.
Strengthening the college profile on Social Media for greater engagement with stakeholders.	The college is active through Official Twitter account of BJB Autonomous College @BJBAutonomous and a number of departmental Facebook and Whatsapp groups

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	05/04/2023

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Academic Council	05/04/2023
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020-21	31/01/2022

15.Multidisciplinary / interdisciplinary

Interdisciplinary courses are introduced in the institution in order to emphasize the need to bring multiple disciplinary perspectives to bear on real-world issues. In this context, individuals know what kinds of information are needed and where to find that information. By requiring students to work on such problems, interdisciplinary education develops a number of intellectual skills. These include skills in problem solving, critical thinking, evaluation, synthesis and integration.

- Interdisciplinary courses being offered by the institution include:

1. Information Technology
2. Environmental Science & Disaster Management,
3. Quantitative Aptitude & Logical Thinking
4. Ethics & Values

- Interdisciplinary programmes being offered by the institution include:

1. I.M.Sc Bioinformatics
2. I.M.Sc Electronics and Telecommunication
3. B.Sc Biotechnology

Some common courses integral to several disciplines include Organizational Behaviour, Micro Economics, Macro Economics, Statistics, Educational Psychology, Guidance and Counseling etc.

16.Academic bank of credits (ABC):

The college adopts National Academic Depository scheme for storage of marksheets of students. More than 50000 Records/ Mark Sheets have been published In National Academy Depository(NAD) Portal from 2012 Admission Batch onwards.

In the session 2021-22 steps were initiated for registration under ABC, and the HEI has become registered under ABC. It is aimed at enabling student mobility, academic flexibility and allows student to choose own learning path by opting for multiple entry and multiple exit. It is an Online Centralized System, allowing for Credit accumulation and redemption, credit audit trail management and Credit accounting. It is a transparent system based on the principle of 'Anytime anywhere learning' and allows student to study at their own pace.

17.Skill development:

Most of the programmes in the college have course components to enhance the skill of the students. Several of the courses have sufficient content to enable the learner to use the skills for being employed and it provides them eligibility to enrol in higher degrees.

Besides, some of the compulsory courses like SEC Papers, Communicative English, Quantitative Techniques and logical reasoning courses are requisite for all regular programmes of the college.

Some instances are given below:

Programme	Course Code	Courses imparting skill
B.A Geography	Core-12	Remote Sensing
B.Ed.	EPC-1	Critical Understanding ICT
B.A. Psychology	Core-13	Counseling Psychology
M.S.W	P.H.M (P-17)	Public Health Management
B.A. Psychology, MA- PMIR, B.Sc.ITM	Core-11, 2.1, 3.4	Organizational Behavior (OB)
B.Sc. Computer Science	Core-5	Java Programming
B. Sc. Zoology	DSE-1	Animal Behaviour
B.Sc. Botany	Core -9	Plant Ecology and Phytogeography
B.Sc Chemistry	Core-13 Lab	Inorganic Chemistry-IV

B.A & B.Sc Mathematics	Core-8	Numerical Methods and Scientific Computing
<p>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</p>		
<p>Cultural awareness and expression are among the major competencies, the development of which was promoted among students in order to provide them with a sense of identity and belongingness, as well as an ability for appreciation of other cultures and identities. The happiness/well being, cognitive development and cultural identity of individuals were given due importance at all levels of education. The holding of various themed extracurricular competitions also provides the HEI with the opportunity to inculcate Indian values in the students. Classroom instructions by teachers, even though primarily delivered in English, is often also delivered in Odia and in Pan-Indian languages like Hindi, if the need arises, to facilitate learning by students belonging to diverse linguistic backgrounds. Moreover, this institution offers degree programmes in Hindi and Sanskrit, most of whose course content caters to strengthening of Indian cultural values amongst the learners. In addition, students have to choose Odia/Hindi/ English as a compulsory subject under AECC-II course.</p>		
Programme	Course	
B.A English	Core Paper-4 Indian writing in Core Paper-12 Indian classical GE - 3 NATION, CULTURE, INDIA	
B.A History	Core Paper - 1 HISTORY OF INDIA Core Paper - 3 HISTORY OF INDIA Core Paper - 5 HISTORY OF INDIA Core Paper - 7 HISTORY OF INDIA Core Paper - 9 HISTORY OF INDIA Core Paper - 12 HISTORY OF INDIA	

	Core Paper - 13 HISTORY OF INDIA
B.A Anthropology	Core Paper - 5 TRIBES AND PEASANTS IN INDIA Core Paper - 11 PREHISTORIC ARCHITECTURE IN INDIA DSE - 2 TRIBAL CULTURES OF INDIA
B.A. Education	DSE - 1 B. PEDAGOGY OF LANGUAGE
B.A Hindi	The complete programme caters to the study of Hindi language and culture
B.A Indian Music	Core Paper - 3 RAGA-TALA PARICHAY DHWANI NADA Core Paper - 6 SWARA SAMBAD Core Paper - 7 SWARA ALANKARANAM Core Paper - 9 UTKRISTA RAGA GAITHANAM Core Paper - 10 GAYKEE IN GHARANAS Core Paper - 11 BHARATIYA SANGEETAM DSE - 3 HINDUSTANI VOCAL
B.A Odia	The complete programme caters to the study of Odia regional language and culture
B.A Philosophy	Core Paper - 3 SYSTEMS OF INDIA PHILOSOPHY - I Core Paper - 7 SYSTEMS OF INDIA PHILOSOPHY (II) Core Paper - 8 CONTEMPORARY INDIAN PHILOSOPHY DSE - 1 PHILOSOPHY OF BHAGVAD GITA DSE - 2 PHILOSOPHY OF RELIGION
B.A Political Science	Core Paper - 12 INDIAN POLITICAL THOUGHT (ANCIENT AND MEDIEVAL) Core Paper - 14 MODERN INDIAN POLITICAL THOUGHT

B.A Sanskrit	The complete programme caters to language and culture
B.A Sociology	Core Paper - 3 INDIAN SOCIETY Core Paper - 12 SOCIAL MOVEMENT

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To achieve an outcome-based education, the HEI has determined and framed the mission and vision of each department and that of college. Thus, the academic leadership and the teachers are aware of their long-term and short-term goals in clear terms. The Syllabus on the current curriculum i.e. the model syllabus is meticulously designed by Government of Odisha to improve the quality of education and for the overall growth of the students. Further, The HEI has carefully designed, and disseminated the Program Outcomes(PO), Program Specific Outcome, and Course Outcomes(CO) for each course and programme and made it available in the college website (<http://www.bjbcollege.in/content/41/106>). At the teacher's level, this principle is implemented by preparation of elaborate lesson plans, keeping in view the major and minor objective of the learning experience. Specific pedagogical practices are adopted to achieve these objectives. The HEI uses midsemester and end semester student evaluations to gain feedback on the efficacy of the course design.

20.Distance education/online education:

Odisha State Open University (OSOU) and Indira Gandhi National Open University (IGNOU), two open University study Centres are being provided with infrastructural facilities and personnel by the college to operate from the college premises. Our staff also remain in charge of co-ordination of various programmes offered by those Universities. Some of the staff belonging to the HEI are engaged in taking online as well as offline classes in those programmes. They are also engaged as evaluators for various courses offered by those universities. The college also conducts examinations for various courses offered by those universities. The marks secured by the students are submitted online to the respective Head Offices for publication of results. In the recent times not only has academic instructions been delivered using ICT platforms but also the admission process itself of this HEI is handled online through a centralised admission portal of the Government of Odisha. The portal, named Student Academic Management System (SAMS) (<https://www.samsodisha.gov.in/>). The

portal SAMS is designed in such a manner that irrespective of the geographical distances from this HEI, prospective students are able to apply for enrollment in this institution.

Extended Profile

1.Programme

1.1 35

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4250

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1358

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1475

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 883

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	111
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	96
Number of sanctioned posts for the year:	
4.Institution	
4.1	669
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	74
Total number of Classrooms and Seminar halls	
4.3	228
Total number of computers on campus for academic purposes	
4.4	21017460
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Perusal and analysis of the best academic practices and contemporary trends in the relevant domain adopted by prominent HEIs remain the key drivers for designing of curriculum of the

different programmes of B.J.B. Autonomous College. These learning experiences are linked to the learning goals for each programme.

Based a model syllabus prescribed by the state government, supplementary academic inputs in particular programmes as approved by Board of Studies (BOS) of the respective disciplines are incorporated into the curricula from time to time to meet contemporary needs and for enhancement of programme quality. Each Board of Studies (BOS) comprises statutory external members and internal faculty members who, owing to their classroom interactions, have first-hand knowlege of modifications desirable. The objective of the board of studies is to deliberate upon referrals made by the faculty members regarding proposed curriculum modification, and to analyse, synchronize and align curriculum structure accordingly.

The courses of studies represent the course goals, lays out the course structure, major and mid-term examination content and scope, and other activities required for students to learn the material. It conveys to students a clear idea of the course content and the knowledge and skills they will gain.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	http://bjbcollege.in/content/41/111

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

372

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The issues of gender is integral to many courses across the

discipline of humanities, such as Sociology, Anthropology and Psychology. Besides, the degree programmes in the languages of Hindi, English Odia and Sanskrit incorporate well-defined components relating to gender and human values. The comprehensive and compulsory course in Ethics And Values equips young minds with the correct social perspective on a range of ethical issues. In many programmes, notably in Political Science, the overarching emphasis is inculcation of cherished human values and of a keen sense of human rights, and national constitution.

The right to a clean environment is now globally enshrined as an inalienable human right, and adequate focus is accorded to an in-depth study of ecological principles in the programmes of Botany and Zoology. A clear knowledge of the Environmental issues, sustainable consumption and production is indispensable for development of socially-responsible citizens, and the compulsory course in Environmental Studies (EVS), offered across the Arts, Science and Commerce streams, fulfils this need. Efforts at inculcation of patriotic values is a recurrent motif across several programmes. In a number of programmes, there is ample scope of imparting the students with clear social and developmental perspectives through fieldwork and student projects.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1724

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://bjbcollege.in/content/97/112
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following **C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	http://bjbcollege.in/content/97/112
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

553

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

A the faculties of this HEI, at the departmental level, make an extra effort through personal interactions in the classes and with the help of Academic credentials, to assess the learning levels of the students throughout the academic session .

For Advanced learners:

- Advanced learners are advised and guided to study higher-standard books and online academic material and their improvement is regularly monitored through observation
- Every year, Formal Felicitation to the best Graduates in Arts, Science and Commerce are given by the HEI, alumni association and generally by the individual departments to the topper students and wide publicity is made to inspire the junior students for achieving academic excellence
- The names of these students are mentioned in the college

magazine.

- The college routinely forwards applications of the scholarships to the various awarding authorities.

For Slow learners:

- Faculties take an extra effort to identify the slow learners in each course. The proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance.
- Departments organise Remedial classes for slow learners to help them with the problems in their subjects.
- Slow learners are encouraged to participate in the college events like Departmental activities, seminars, workshops, etc. This helps them to overcome their hesitation and shine in their skills.
- College hosts (Parent-Teacher meeting) to keep parents informed and develop different plans for supporting teachers to ensure that all students can flourish.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	4250	111

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Practical Experimentation is a core component of all Programmes

in the science stream and in several degree programmes of the humanities. The DSE (Discipline-Specific Elective)-4 course in all programmes under CBCS mode requires student to undertake a project work under the supervision of teachers, and herein students are trained to carry out independent research corresponding to their programmes. Students become familiar with basic process of Making an observation, Forming a hypothesis, Making a prediction, Conducting an experiment, and finally analyzing the results.

Teachers also nurture and encourage the spirit of experiential learning by forming WhatsApp groups with students and sharing weblinks and online materials with them. Students learn to use the full power of the internet by experiencing diverse sources of knowledge and get an opportunity to hone their perceptive and analytical skills. Various field work, internships, industrial and laboratory visits are undertaken by various departments to expose the students to the ground situation. Students are encouraged to become actively involved in bringing out wall magazines and annual editions are usually inaugurated on special days such as annual function. Such activities inculcate values of quality, originality and timeliness in completion of projects to the students.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The HEI encourages the faculty members to extensively use ICT enabled tools and online e-resources for effective teaching and learning process:

- All the teachers are well versed with the latest technology and use ICT -enabled tools in the teaching-learning process.
- Commonly used ICT tools in the institution are Laptops, tablets, desktop computers, Smart Boards, LCD Projectors, sound amplification system, the ubiquitous smartphone, various online platforms like Zoom, Google classrooms etc. along with various software and e-resources.

- Three numbers of dedicated Smart classrooms have been commissioned in the institution under a programme by the Higher Education department of the Government of Odisha.
- The institution is covered with Wi-Fi and LAN based facilities which is effectively utilized for teaching-learning process.
- ICT enabled teaching methodologies like e-mail, video demonstrations, online lectures, links of the study materials in WhatsApp groups are regularly used by faculty.
- Teachers connect with students individually and collectively beyond the classroom through various social media platforms like WhatsApp, Telegram, Facebook page etc. to provide them other information and moral support.
- The HEI has access to INFLIBNET-M facilities since 2016. Consequently, Shodh ganga, Shodh Sindhu, e- PG Paathshala etc. can be accessed by authorised persons of the college

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.bjbcollege.in/content/27/30
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

111

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Being a government autonomous college, the HEI is under the administrative control of Higher Education Department of Government of Odisha. Academic calendar is prepared by the Higher Education department. However, the college prepares its own schedule for mid-semester and end-semester examinations for both odd and even

semester examinations. Every department maintains lesson plan and progress registers for proper monitoring of academic progress of their courses. the college also centrally prepares a calendar for academic, cultural and physical activities. Departments are encouraged to organise academic and cultural events individually. Every year, the govt. of Odisha transmits Academic Calendar to be implemented by all HEIs.. For the session 2021-22, no such circular has been issued and the institution acted as per the broad guidelines of the previous year.However, for the session 2022-23 Academic Calender has been prepared and uploaded in the institute's website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

82

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

36

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

338

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

24

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out of reforms in its examination procedure through integration of IT in all the procedures and processes of the examination system. The reforms have also been implemented in the continuous internal assessments modes and components. Internal assessment is done through Mid

Semester, Special Mid semester and Practical examinations in between End Semester examinations. Project work, Seminars, assignments, Viva-Voce etc are also conducted . The internal assessment marks of the student are uploaded in database with EMS software.

IT Integration and Reforms:

- Adopting semester patterns of examination with continuous evaluation system for all Regular(UG),Self Financing(UG,INT PG, PG) programmes except for B.Ed Programmes which is based on Annual pattern of Examination.
- The Back Paper & Improvement Examination is done for the benefit of the students.
- One time Examination Card generation through SAMS for Regular UG programs.
- Online form fill up for the examination .
- Encoding and decoding of answer booklets
- Declaration of results within 45 days from the date of examination
- Publication of Mark sheets in NAD portal is done for students and employment agencies for quick and secure access of mark sheets anywhere in the world.
- Credit and Grade Point system has been introduced since 2015.
- Quick Grievance Redressal Management has been developed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Objectives (learning goals) are important to establish in a pedagogical interchange so that teachers and students alike understand the purpose of that interchange.Organizing objectives helps to clarify objectives for themselves and for students.Having an organized set of objectives helps teachers toplan and deliver appropriate instruction,design valid assessment tasks and strategies andensure that instruction and assessment are aligned with the objectives.

Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the college website and communicated to teachers and students. This practice enables prospective and current students to gain an idea of the scope and content of the curriculum. Again, in the initial classes at the commencement of each semester, teachers orient the learners to the overall dimension of the courses and also relevance of the course content in the context of current social and global trends.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.bjbcollege.in/content/41/111

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Programme Outcomes and Course Outcomes are calculated through programme and course related assessments. The assessment methods used are:

- Examination results
- Board of Conducting Examiners, before the publication of all semester results meet to analyse the performance of the students.
- Discussions are held regarding the course outcomes as envisaged at the beginning of the session and whether performance of the students reflects the desired objective embodied in the course outcome.
- The student's progression to higher education
- Placement of students
- The course outcomes are also scrutinised during the regular proctorial meetings. This is a forum in which teachers have an opportunity to analyse the performance of individual student's and to assess whether the Programme Outcomes and Course Outcomes are adequately attained.
- Extracurricular competitions like Essay, Debate, Quiz also formed an indirect but valuable measure for assessment of Programme Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.bjbcollege.in/content/41/111

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1358

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[http://www.bjbcollege.in/Application/uploadDocuments/Content/Students Satisfaction Survey- Arts-Commerce Science -2020-2021.pdf](http://www.bjbcollege.in/Application/uploadDocuments/Content/Students%20Satisfaction%20Survey-Arts-Commerce%20Science-2020-2021.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

This HEI, being is affiliated to Utkal University of Odisha, acts in accordance with the affiliating University's research policy. The teachers of the college undertaking research abide by the rules and regulations of the Government of Odisha and other bonafide funding agencies, as applicable, in conduct of their research work.

However, students are provided with all kinds of available

facilities, including departmental and central libraries in the respective departments and college for execution of different projects and dissertation works of the DSE-IV course. They use departmental seminar library and college library as resources for their project works. E-resources are also provided to them for research and study purposes. The college also provides internet facility to the teachers and the students. Individual departments are entrusted with the upkeep and updating of their respective laboratories.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.bjbcollege.in/content/41/118
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.12

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

12

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://oshec.nic.in/upload/files/ouriip.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution encourages the faculty members of the academic departments to come up with innovative ideas for the welfare of the students. The students are also given opportunity to experience research activities through execution of student projects, fieldwork. Dr S. K. Samal, Assistant Professor in Zoology is a known wild life photographer and is counted by various institutes across Odisha for census counting of birds and animals. Dr. Samal has influenced various students to be involved in the census counting. He has also worked on butterflies along with two of our graduate students and published a paper in peer reviewed journal.

In the social sciences, fieldwork activities enable students and faculties to engage with the community. Different departments of Social Sciences like Anthropology, Psychology, Sociology etc. take their students to different rural and tribals areas for interaction with the people, collect data through sampling methods, analyse the data and then prepare a report on different

communities through participatory methods.

Development of entrepreneurial attitude is integral to the curricular content of some departments, notably Commerce, PMIR, IMBA etc. The programs are focusing on imparting critical entrepreneurial skills to the students to develop entrepreneurship skills and knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

7

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better.

Two NSS volunteers Participated in a National Integration Camp held at SOA university, Odisha from 15.12.2021 to 21.12.2021.

All the cadets of NCC (SD/SW) taught to develop awareness to face

and deal with various social evils.

Five Volunteers from the N.S.S. unit of this college attended the Mega-cleaning programme at Utkal University, Vani Vihar, Bhubaneswar from 09-11-2021 to 23-11-2021 on the occasion of the celebration of Utkal University Foundation Day. The programme was aimed at emphasizing the crucial role of individual citizens in maintaining cleanliness of the nation.

On the 20th of October, 2021, twenty volunteers of the NSS unit of this College participated in a programme to welcome the 'Swarnima Vijaya Mashaal' in commemoration of the 50th Anniversary of the supreme sacrifice of Indian Soldiers leading to victory in the 1971 War. The students were imbued with the message of valour, patriotism and sacrifice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

23

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

442

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

90

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate infrastructure in the form of 74 classrooms, 3 seminar halls, 3 Smart class rooms 19 laboratories for conducting pedagogical and academic activities. Besides these, the B.Ed. and MSW departments of the college and all the Self-financing Departments of the college have also been allotted with rooms to be used as classrooms and laboratories. A master-time table is prepared at the commencement of the academic session and circulated to the students and the members of the staff. The time-table is prepared by keeping student strength of each class in consideration. Some of the departments have exclusive access to their departmental classrooms. Most of the rooms are used on common basis. Allotment of classrooms and laboratories to different classes are made on the basis of student strength of the class, so that sufficient social distancing could be practised during pandemic period. Likewise, the college proactively promotes nurturing and development of computing skills among the staff and students. To this end, departments are suitably equipped with computing equipment such as desktops, laptops and LCD projectors for teaching-learning purposes. The college also provides free Wi-Fi to the academic community to enable access to online resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/411.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college campus has a playground of 22317 sq.mts, which is used for athletic and sports practice by the students of the institution, and also is used for holding Annual athletic meet and various sports competitions throughout the year. The college also has a basketball court within its premises. The students of the college are provided with sports equipment, as and when needed, by the Athletic Association of the college, under the supervision of designated teachers. The Athletic Association also carries out selection of students to represent the institution in extramural competitions. Besides, the Boys' Common Room and the Girls' Common Room also provide members with facilities for board games for

recreation. Room No. 102 of the college is a multi-purpose Hall which serves as the auditorium, in which cultural competitions, events and performances are organised at various times. This hall also serves as the venue for faculty and student meetings, seminars and other large-scale events aimed at enhancing and promoting cultural sensibilities of the students. The college does not have an earmarked Yoga Centre, but Yoga activities are conducted in the college other rooms and spaces.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.bjbcollege.in/content/9/25

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

03

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6609296/-

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: LIBMS
- Nature of automation (full or partial) :Partial
- Version: 5.2
- Year of automation: 2015-2018

Library is partially automated using Integrated Library Management System (ILMS). B.J.B. (Autonomous) College has a big library having an accession of nearly about 42,173 books, 5163 No. of journals etc. In the year 2016 partial Automation on the library was carried out. Library Automation was assigned by the college to CSM Technologies Pvt. Ltd. (Level- 6, Acharya Vihar, Bhubaneswar).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/library_photo.pdf

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
**e-journals e-ShodhSindhu Shodhganga
 Membership e-books Databases Remote
 access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

55,900/-

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

0.889 27.418

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution follows the Government of Odisha Higher Education department IT Policy on Wi-Fi. An senior member of faculty acts as the Officer-in-charge of Wifi Facilities. A purchase committee, following due procedures, oversees acquisition of proprietary computer software and antivirus software. Due technical precaution is adopted to protect the Wifi Network. The campus is covered by wireless connectivity, hired from BSNL, for easy general access by students and teaching community, but also LAN connection facilities is provided to key components of the college, such Library, College office, Examination Section, Smart Class rooms, IQAC office, Computer Science Lab, Central Computer Laboratory funded under RUSA. The budget allocation for the running of Wi-Fi is Rs. 9,00,000/- per year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4250	228

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

215757/-

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

It being a Government institution, the civil, electrical and other infrastructure is maintained by the government of Odisha. Various committees were constituted since the commencement of the session to monitor maintenance and utilization of physical, academic and support facilities. The list of such committees is given as a link herein (Pasted link for additional information). Laboratories are kept up-to-date by the Heads of the concerned department. An officer in Charge of the athletic Association along with associates oversee the fitness of the sports infrastructure. Computers are maintained and, whenever necessitated, upgraded to conform to the recommended configurations. The Library committee of the college meets on pre-scheduled occasions to discuss matters relating to the Library and consequent steps to be taken. The Building Committee of the college is the General Body that acts as the interface between external agencies and the HEI regarding building infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.bjbcollge.in/Application/uploadDocuments/Content/Extracurricular List 2021-2022_11zon.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1252

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.bjbcollge.in/gallery/18
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

528

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

241

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

302

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

86

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election.

By regular interaction with the students at various meetings, such as mentor-mentee meetings, suggestions from students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

BJB Friends is a registered Alumni Association of BJB Autonomous College with Regd. No. 4548-471 of 1992-93, dated 21.10.1992. The association has hundreds of registered alumni in the college data base. There are frequent interactions between alumni and the college on various events and platforms under Mo College Abhijaan.

On 06th July 2021, as per the resolution of Government in Higher education Department No. 23272/HE, dt. 02.11. 2019, Letter No. 2140/HE, Dat. 14.01.2020, Letter No. MCAPS/2021/ 132 dated 01.07.2021 and in accordance to MCAPS, a College level Committee (CLC) is reconstituted with Principal as Chairperson, Two senior representatives of the college, Three Alumni of the College, Two

Nominated members, and Mo College Coordinator as Members of the College Level Committee.

On 21st October 2021, a Contributing Amount of Rs 7,50,000/- (Rupees Seven Lakh Fifty Thousand) was received from the Alumni of the college and from BJB Friends Association which was handed over by President and Secretary of BJB Friends to the College.

On 19th December 2021, Inauguration of Renovated Office Room of BJB Friends was conducted in the premise of BJB Autonomous College, in the presence of Sj. Ashok Chandra Panda, Hon'ble Minister and various eminent alumnus of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college in its 65th year, reiterates its mission to "Learning for Leadership". The vision of the institution is "Meritum Ethicus". High quality educational programmes and healthy practices are being implemented keeping in mind the mission and vision of the institution to prepare the young minds as responsible and useful citizens.

The College has a multi-layered hierarchy structure that allows all stakeholders to participate in decision making. The governance structure of the College consists of the Governing Body, the College Principal, and other bodies. The apex regulatory body is the Governing Body and the Principal acts as the authorised Representative of the Government to plan and implement the

institutional quality policy. The various administrative wings and academic departments of the College are effectively governed through formation of mandatory bodies such as Academic Advisory Council, IQAC, Staff Council, Purchase Committee etc. having well-defined roles and principles keeping in sync with the vision and mission of the College. A Staff Council meeting was held on 05.05 2022 to discuss about the functioning of the various Committees. The Academic Council Meeting was Held on 13.04 2022 to approve the syllabus modified/recommended in the Board of Studies Meetings for the session and other academic matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.bjbcollege.in/content/9

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution ensures a smooth and transparent functioning via decentralising different roles of various stakeholders viz. teaching staff, non-teaching staff and students. Upon the commencement of the academic year, the Principal notified the assignment of Co-curricular and extracurricular duties to the Members of the teaching Staff of the college. Various tasks such as admission, examination is divided between teaching and non-teaching staffs. The Decentralized teams of of the members of staff for various activities in the college is attached herein.

Teacher's participation in Staff Council is an illustration of decentralization and participative management. The Principal chaired the Staff Council and the senior most teacher serves as the Council's Secretary.

Teachers function as members of different committees and each committee is headed by a convenor. Full body IQAC meetings were held on 15.01.2022 and 26.05.2022 and the inputs from the IQAC were put into practice.

Each department works under the aegis of its Head of the Department, further each teacher is allocated a list of students to mentor. Additionally, students were nominated as Seminar

Secretary/Class Representatives to ensure student representation.

College has an Alumni Association which contribute significantly to the development of the institution through financial and other support services.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	http://www.bjbcollege.in/content/9/117

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As premier educational institution, the College fulfilled its primary responsibility of imparting quality education to students by preparing them to face contemporary challenges, to develop critical thinking and lead the world towards a better future. The Institutional Development Plan (IDP) Committee crucially contributed to the execution of the infrastructural development for the current session

Common minimum programmes formulated by the Government were implemented in true spirit and letter. Construction of 600-Seated boys' hostel & 585-Seated Ladies' hostel is going on for better accommodation of students.

The Development Committee met on several occasions to implement institutional strategic plans.

In the field of sports, three students were nominated to the inter university football team for All India Inter university Championship 2020-22 held at KIIT University, BBSR from 25-12-21 to 29.12.21. Under Yoga training Program, yoga classes for ten days were held for students from 23.02.22 to 08.03.22. To gain perspective from other institutions, an Alumni Interaction meeting with Dr. Sasikanta Das (1989-94 Batch), Principal of Tagore Arts & Science College, Puducherry was held on 27.06.22. Botany & Zoology Honours students were sent for Biodiversity visit of Bhubaneswar undertaken by Odisha Biodiversity Board on 18.05.2022.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Committee is the body of the college which plans, monitors, and executes the broad activities of the college. The committee is headed by the President, and the Principal as Ex-Officio General Secretary. Further, the Academic Council is the body of the college which is responsible for deliberating upon proposals for examination reforms, opening of new programmes, approval of the proposals of the Board of studies of the college. The academic council has statutory members nominated by the Vice Chancellor of the affiliating university as well as by the Executive Council of the college

At the departmental level, Heads of the Department are entrusted with the responsibility of managing the departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrators / Lab Assistants/ Store Keepers and other Group D employees.

The Principal runs the college administration with the help of HODs and other officials of his office. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college.

The Librarian is in-charge of the library and supervises the library assistants and attendants in order to keep it in proper working order.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.bjbcollege.in/content/9/117
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being a Government undergraduate college, the Institution acts in accordance with all welfare regulations and all welfare measures of the Government form part of the institutional administrative procedure. Teaching staff have avenues for their Career development in terms of attending workshops, Orientation and Refresher Courses and of availing study leave for Ph.D. & Post-Doctoral work. Grade-4 employees have provision of appointment of their legal heirs under Rehabilitation assistance Scheme (RAS) in case of Premature Death. The College extends benefits such as Pensions, Gratuity, Medical Reimbursements to all its employee.

Various kinds of leaves: Earned Leave, Maternity Leave, Casual Leave, Study Leave etc. are given to the faculty members

On 07/05/2022, a training programme was organized by IQAC for the teaching and non-teaching staff on pay fixation by Shri Dibakar Biswal, Deputy Secretary (Finance) and Deputy Director (Sr.),

Madhusudan Das Regional Academy of Financial Management.

A talk was organized by IQAC on "Research Methodology" to enhance the research skill of teaching staff on 25/05/2022 by Prof. Ravi N. Subudhi, Senior Professor, School of Management KIIT, Bhubaneswar.

A Cooperative Store named 'B.J.B. College Student's Consumers Cooperative Store, Bhubaneswar' registered under No.64/ BBSR dated 20.09.1984 has been operating inside the campus since many years.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution regularly facilitates the conduct of external financial audit by the Government of Odisha and A. G. Odisha on yearly basis. The college authorities provide all sorts of assistance to facilitate the process of audit by presenting relevant files, bills, vouchers, orders, cashbook etc. to the audit team. Similarly internal verification of bills, vouchers, cashbooks etc. are done regularly. Audit objections are complied as per the suggestions made by the audit team.

Currently the Government financial audit is in progress in the college for the financial year 2018-19 to 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7,50,000/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

This HEI is a Government institution, and all the financial aspects of the institution are conducted as per the prevailing Financial and General rules and guidelines of the Government of Odisha. The mandate for numerous internal committees is clearly defined, and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations, upon which proposal for the expenditure is received by the college authority from them. The development Committee is the Central body which identifies the needs and requirements of the institution, and resolves to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase. A senior officer is designated as the Accounts Bursar, who is responsible for ensuring adherence to government-stipulated financial norms. Steps were initiated for greater engagement with the Alumni for the strengthening of the college infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college takes up various initiatives for substantial quality increment of the college. It has been promoting

quality-related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and similar events and programmes for the stakeholders of the institution.

The IQAC has conducted Surveys on Student Satisfaction and sought feedback on curriculum. It has also conducted Gender Audit, Administrative and Academic Audits and Audits on the status of Persons with Disability. Meetings have been convened to deliberate upon the recommendations of the Audits, and actionable targets been identified for execution.

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/Students-Feedback-on-Curriculum-2021-2022-2-1_11zon.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC kept itself abreast of all activities related to Teaching-Learning being practised in the institution. At the commencement of the Academic Session 2021-22, The meetings of Board of Studies in all programmes was held to review the existing course content and to recommend the list Question Setters, Moderators and examiners. All the Mid-semester and end-semester examinations were conducted, taking into view the Pandemic Situation, and efforts of the institution was directed towards publication of results within the stipulated period. The departments maintained student attendance registers and progress registers. Percentage Calculation of Student attendance was carried out by the committee for Abstract of Attendance. Student Seminars and Execution of Student Projects were conducted by all departments. For assessment of the Strength and Weaknesses of the Teaching-Learning infrastructural set-up, the IQAC also catalyzed the conduct of Administrative- and Academic Audit.

The IQAC took stock of the Learning outcomes basing upon the information obtained from the Examination Section of the college, and through enumeration of Student Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://bjbcollege.in/content/97/112

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://bjbcollege.in/Application/uploadDocuments/Content/Annual_Reports_2021-22_2_11zon.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A gender audit for the session 2021-22 was conducted by the college under the auspice of IQAC. The report was placed before the IQAC in a meeting and actionable aspects were identified.
2. For all the streams, a compulsory course of "Ethics and Values" introduced by Govt. of Odisha from the academic session 2021-22 aims at sensitizing the students regarding

women empowerment, and the policies framed to bring about gender balance in society.

3. On the eve of International Women's Day, on 7th March, 2022, Department of Anthropology, P.G Department of Social work, Rovers and Rangers, Women's Welfare Cell, Equal Opportunity Cell of BJB Autonomous College in collaboration with UIAF organized a Web Talk titled "Break the Bias" to sensitize the students.
4. Department of Sociology of this HEI organized a departmental seminar on "Gender Violence in Odisha: Challenges & Redress" to create awareness and sensitize the students (04.03.2022).
5. Counseling Cell of the institution is actively providing psychological support and guidance to the students of the institution, irrespective of gender, who are undergoing psychological distress.
6. Prominent displays of anti-ragging slogans, helpline numbers and contact details members of different cells and their numbers are displayed all over the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Inspired by an institutional mission for a clean and green campus, as per the approval of principal, the college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college

campus. Garbage is regularly collected by the Bhubaneswar Municipal Corporation authorities.

For the disposal of solid waste and e-waste management, a MoU has been signed with a firm named 'Maa Tarini Security and services' for carrying out sanitation and gardening works in B.J. B. (Auto.) College campus. Details of terms and conditions are mentioned in the MOU. The composite waste is kept in the red and green colour-coded plastic dustbins respectively for dry and wet wastes. The sanitation of college is looked after by fourteen number of workpersons and the wastes are removed on daily basis.

(1) Liquid wastes are removed by systems designed and maintained by the Public Health department.

(2) Management of e-waste: The college avails of the doorstep collection of e-waste facility offered by Bhubaneswar Municipal Corporation.

(3) This HEI does not generate any radioactive waste. Hazardous Chemicals, wherever generated, is disposed of by following prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

- 1. Food facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social**

background and gender.

2. Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.
3. Besides English, Hindi, Odia, and Sanskrit are also taught and activities undertaken in all 4 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.
4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, lifts, signages and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care of by providing scribes for them during examinations.
5. For the sensitisation and welfare of students, teaching and non-teaching personnel, the College has a Women's Welfare Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus (From 26.10.21 to 01.11.21) sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect on Dt 01.11.2021 in online mode. A meeting was organized with the principal in the Chair. The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracy,

republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty of defending the country and rendering national service when called upon to do so. The NSS and YRC units of the college, through their activities, promoted harmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities. Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect and improve the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is keenly aware of its role in the building of informed citizens who understand their roles as future valuable citizens. In keeping with this objective, students and staff members celebrate many national and international commemorative days in the institution. Like every year, Independence day was celebrated on 15.08. 2021 and Republic Day was celebrated in the College Campus on 26.01.2022. On these days, the national Tricolour was unfurled by the Principal and The National anthem as well as other patriotic songs are recited by all those present. The NCC units of the college Hold Parades and assembled to record their pledge of allegiance to the country and the constitution. A detailed list of the commemoration of national and international by the various constituent units of the college is attached herewith for reference.

Besides the days of national importance, The International Women's Day has been celebrated in the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practice: The well-being of students is the highest priority of the college. With the noble intent to look after students' issues and thereby enhance their academic performance, under the auspices of its Psychology Department, the HEI actively runs a counselling cell entrusted with the alleviation of individual distress and maladjustment and resolution of individual psychological crises. to visit cell for personal and academic concerns . The cell operates every Saturday from 2 p.m. to 4 p.m. in Room No-414 of New Arts Block.

The students visit the cell on their own or on the referral of other teachers. The members of the counselling cell obtain thorough information of students' issues, family background and related information to prepare detailed case report. Psychological tests are conducted if necessary. The concerned teacher keeps the information confidential as confidentiality is the basic norm of counselling. All these services are unrestricted and free.

Besides, academic departments of the college pursue Best practices at their own level. Some standard activities practised by the department are aimed at remedial instruction, mentoring, sensitisation of students to social evils and problems etc.

File Description	Documents
Best practices in the Institutional website	http://www.bjbcollege.in/Application/uploadDocuments/Content/Institutional_Best_Practice_11zon.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The pursuit of Academic excellence remains the central driving force of the HEI. On account of its celebrated academic traditions, like in the past, it has drawn the best academic talent

from across the state of Odisha and beyond in the current year. Situated as one of the iconic colleges in the hearty of the Capital city of Odisha, this college has been contributing the best of human resources to every professional sphere of India and the globe. Hence, through superlative instructional methods inside the classrooms and beyond, the college devotes itself to lay solid foundations for its graduates in all disciplines.

Bhubaneswar is known as the city of temples, and it is a place where a modern and emerging urban India also endeavours to preserve its rich cultural heritage. The HEI is keenly aware of its responsibility to sensitise its alumni to this socio-cultural legacy. To this end, Various cultural programmes were held, whenever suitable to be accommodated in the college calendar.

For instance, A Blood donation camp was organized on 27.05.22 by NCC (Army wing) in collaboration with YRC, Rovers & Rangers, NSS, NCC (Air wing) & MO College, in which 80 units of blood were collected.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Perusal and analysis of the best academic practices and contemporary trends in the relevant domain adopted by prominent HEIs remain the key drivers for designing of curriculum of the different programmes of B.J.B. Autonomous College. These learning experiences are linked to the learning goals for each programme.

Based a model syllabus prescribed by the state government, supplementary academic inputs in particular programmes as approved by Board of Studies (BOS) of the respective disciplines are incorporated into the curricula from time to time to meet contemporary needs and for enhancement of programme quality. Each Board of Studies (BOS) comprises statutory external members and internal faculty members who, owing to their classroom interactions, have first-hand knowledge of modifications desirable. The objective of the board of studies is to deliberate upon referrals made by the faculty members regarding proposed curriculum modification, and to analyse, synchronize and align curriculum structure accordingly.

The courses of studies represent the course goals, lays out the course structure, major and mid-term examination content and scope, and other activities required for students to learn the material. It conveys to students a clear idea of the course content and the knowledge and skills they will gain.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	http://bjbcollege.in/content/41/111

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

372

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The issues of gender is integral to many courses across the discipline of humanities, such as Sociology, Anthropology and Psychology. Besides, the degree programmes in the languages of Hindi, English Odia and Sanskrit incorporate well-defined components relating to gender and human values. The comprehensive and compulsory course in Ethics And Values equips young minds with the correct social perspective on a range of ethical issues. In many programmes, notably in Political Science, the overarching emphasis is inculcation of cherished human values and of a keen sense of human rights, and national constitution.

The right to a clean environment is now globally enshrined as an inalienable human right, and adequate focus is accorded to an in-depth study of ecological principles in the programmes of Botany and Zoology. A clear knowledge of the Environmental issues, sustainable consumption and production is indispensable for development of socially-responsible citizens, and the compulsory course in Environmental Studies (EVS), offered across the Arts, Science and Commerce streams, fulfils this need. Efforts at inculcation of patriotic values is a recurrent motif across several programmes. In a number of programmes, there is ample scope of imparting the students with clear social and developmental perspectives through fieldwork and student projects.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1724

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	http://bjbcollege.in/content/97/112
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed
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File Description	Documents
Provide URL for stakeholders' feedback report	http://bjbcollege.in/content/97/112
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

553

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All the faculties of this HEI, at the departmental level, make an extra effort through personal interactions in the classes and with the help of Academic credentials, to assess the learning levels of the students throughout the academic session .

For Advanced learners:

- Advanced learners are advised and guided to study higher-standard books and online academic material and their improvement is regularly monitored through observation
- Every year, Formal Felicitation to the best Graduates in Arts, Science and Commerce are given by the HEI, alumni association and generally by the individual departments to the topper students and wide publicity is made to inspire the junior students for achieving academic excellence
- The names of these students are mentioned in the college magazine.
- The college routinely forwards applications of the scholarships to the various awarding authorities.

For Slow learners:

- Faculties take an extra effort to identify the slow learners in each course. The proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance.
- Departments organise Remedial classes for slow learners to help them with the problems in their subjects.
- Slow learners are encouraged to participate in the college events like Departmental activities, seminars, workshops, etc. This helps them to overcome their hesitation and shine in their skills.
- College hosts (Parent-Teacher meeting) to keep parents

informed and develop different plans for supporting teachers to ensure that all students can flourish.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	4250	111

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Practical Experimentation is a core component of all Programmes in the science stream and in several degree programmes of the humanities. The DSE (Discipline-Specific Elective)-4 course in all programmes under CBCS mode requires student to undertake a project work under the supervision of teachers, and herein students are trained to carry out independent research corresponding to their programmes. Students become familiar with basic process of Making an observation, Forming a hypothesis, Making a prediction, Conducting an experiment, and finally analyzing the results.

Teachers also nurture and encourage the spirit of experiential learning by forming WhatsApp groups with students and sharing weblinks and online materials with them. Students learn to use the full power of the internet by experiencing diverse sources of knowledge and get an opportunity to hone their perceptive and analytical skills. Various field work, internships, industrial and laboratory visits are undertaken by various departments to expose the students to the ground situation.

Students are encouraged to become actively involved in bringing out wall magazines and annual editions are usually inaugurated on special days such as annual function. Such activities inculcate values of quality, originality and timeliness in completion of projects to the students.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The HEI encourages the faculty members to extensively use ICT enabled tools and online e-resources for effective teaching and learning process:

- All the teachers are well versed with the latest technology and use ICT -enabled tools in the teaching-learning process.
- Commonly used ICT tools in the institution are Laptops, tablets, desktop computers, Smart Boards, LCD Projectors, sound amplification system, the ubiquitous smartphone, various online platforms like Zoom, Google classrooms etc. along with various software and e-resources.
- Three numbers of dedicated Smart classrooms have been commissioned in the institution under a programme by the Higher Education department of the Government of Odisha.
- The institution is covered with Wi-Fi and LAN based facilities which is effectively utilized for teaching-learning process.
- ICT enabled teaching methodologies like e-mail, video demonstrations, online lectures, links of the study materials in WhatsApp groups are regularly used by faculty.
- Teachers connect with students individually and collectively beyond the classroom through various social media platforms like WhatsApp, Telegram, Facebook page etc. to provide them other information and moral support.
- The HEI has access to INFLIBNET-M facilities since 2016. Consequently, Shodh ganga, Shodh Sindhu, e- PG Paathshala

etc. can be accessed by authorised persons of the college

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.bjbcollege.in/content/27/30
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

111

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Being a government autonomous college, the HEI is under the administrative control of Higher Education Department of Government of Odisha. Academic calendar is prepared by the Higher Education department. However, the college prepares its own schedule for mid-semester and end-semester examinations for both odd and even semester examinations. Every department maintains lesson plan and progress registers for proper monitoring of academic progress of their courses. The college also centrally prepares a calendar for academic, cultural and physical activities. Departments are encouraged to organise academic and cultural events individually. Every year, the govt. of Odisha transmits Academic Calendar to be implemented by all HEIs. For the session 2021-22, no such circular has been issued and the institution acted as per the broad guidelines of the previous year. However, for the session 2022-23 Academic Calendar has been prepared and uploaded in the institute's website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

82

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

36

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

338

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

24

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out of reforms in its examination procedure through integration of IT in all the procedures and processes of the examination system. The reforms have also been implemented in the continuous internal assessments modes and components. Internal assessment is done through Mid Semester, Special Mid semester and Practical examinations in between End Semester examinations. Project work, Seminars, assignments, Viva-Voce etc are also conducted . The internal assessment marks of the student are uploaded in database with EMS software.

IT Integration and Reforms:

- Adopting semester patterns of examination with continuous evaluation system for all Regular(UG),Self

Financing(UG,INT PG, PG) programmes except for B.Ed Programmes which is based on Annual pattern of Examination.

- The Back Paper & Improvement Examination is done for the benefit of the students.
- One time Examination Card generation through SAMS for Regular UG programs.
- Online form fill up for the examination .
- Encoding and decoding of answer booklets
- Declaration of results within 45 days from the date of examination
- Publication of Mark sheets in NAD portal is done for students and employment agencies for quick and secure access of mark sheets anywhere in the world.
- Credit and Grade Point system has been introduced since 2015.
- Quick Grievance Redressal Management has been developed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Objectives (learning goals) are important to establish in a pedagogical interchange so that teachers and students alike understand the purpose of that interchange. Organizing objectives helps to clarify objectives for themselves and for students. Having an organized set of objectives helps teachers to plan and deliver appropriate instruction, design valid assessment tasks and strategies and ensure that instruction and assessment are aligned with the objectives.

Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the college website and communicated to teachers and students. This practice enables prospective and current students to gain an idea of the scope and content of the curriculum. Again, in the initial classes at the commencement of each semester, teachers orient the learners to the overall dimension of the courses and also relevance of the course content in the context of current

social and global trends.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.bjbcollege.in/content/41/111

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Programme Outcomes and Course Outcomes are calculated through programme and course related assessments. The assessment methods used are:

- Examination results
- Board of Conducting Examiners, before the publication of all semester results meet to analyse the performance of the students.
- Discussions are held regarding the course outcomes as envisaged at the beginning of the session and whether performance of the students reflects the desired objective embodied in the course outcome.
- The student's progression to higher education
- Placement of students
- The course outcomes are also scrutinised during the regular proctorial meetings. This is a forum in which teachers have an opportunity to analyse the performance of individual student's and to assess whether the Programme Outcomes and Course Outcomes are adequately attained.
- Extracurricular competitions like Essay, Debate, Quiz also formed an indirect but valuable measure for assessment of Programme Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.bjbcollege.in/content/41/111

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1358

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

http://www.bjbcollege.in/Application/uploadDocuments/Content/Students_Satisfaction_Survey- Arts- Commerce_Science_-2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

This HEI, being is affiliated to Utkal University of Odisha, acts in accordance with the affiliating University's research policy. The teachers of the college undertaking research abide by the rules and regulations of the Government of Odisha and other bonafide funding agencies, as applicable, in conduct of their research work.

However, students are provided with all kinds of available facilities, including departmental and central libraries in the respective departments and college for execution of different projects and dissertation works of the DSE-IV course. They use departmental seminar library and college library as resources for their project works. E-resources are also provided to them

for research and study purposes. The college also provides internet facility to the teachers and the students. Individual departments are entrusted with the upkeep and updating of their respective laboratories.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.bjbcollege.in/content/41/118
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.12

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

12

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://oshec.nic.in/upload/files/ouriip.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution encourages the faculty members of the academic departments to come up with innovative ideas for the welfare of the students. The students are also given opportunity to experience research activities through execution of student projects, fieldwork. Dr S. K. Samal, Assistant Professor in Zoology is a known wild life photographer and is counted by various institutes across Odisha for census counting of birds and animals. Dr. Samal has influenced various students to be involved in the census counting. He has also worked on butterflies along with two of our graduate students and published a paper in peer reviewed journal.

In the social sciences, fieldwork activities enable students and faculties to engage with the community. Different departments of Social Sciences like Anthropology, Psychology, Sociology etc. take their students to different rural and tribals areas for interaction with the people, collect data through sampling methods, analyse the data and then prepare a

report on different communities through participatory methods.

Development of entrepreneurial attitude is integral to the curricular content of some departments, notably Commerce, PMIR, IMBA etc. The programs are focusing on imparting critical entrepreneurial skills to the students to develop entrepreneurship skills and knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

7

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better.

Two NSS volunteers Participated in a National Integration Camp held at SOA university, Odisha from 15.12.2021 to 21.12.2021.

All the cadets of NCC (SD/SW) taught to develop awareness to face and deal with various social evils.

Five Volunteers from the N.S.S. unit of this college attended the Mega-cleaning programme at Utkal University, Vani Vihar, Bhubaneswar from 09-11-2021 to 23-11-2021 on the occasion of the celebration of Utkal University Foundation Day. The programme was aimed at emphasizing the crucial role of individual citizens in maintaining cleanliness of the nation.

On the 20th of October, 2021, twenty volunteers of the NSS unit of this College participated in a programme to welcome the 'Swarnima Vijaya Mashaal' in commemoration of the 50th Anniversary of the supreme sacrifice of Indian Soldiers leading to victory in the 1971 War. The students were imbued with the message of valour, patriotism and sacrifice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

23	
File Description	Documents
Reports of the events organized	View File
Any additional information	View File
3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year	
442	
File Description	Documents
Reports of the events	View File
Any additional information	View File
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
90	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
1	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate infrastructure in the form of 74 classrooms, 3 seminar halls, 3 Smart class rooms 19 laboratories for conducting pedagogical and academic activities. Besides these, the B.Ed. and MSW departments of the college and all the Self-financing Departments of the college have also been allotted with rooms to be used as classrooms and laboratories. A master-time table is prepared at the commencement of the academic session and circulated to the students and the members of the staff. The time-table is prepared by keeping student strength of each class in consideration. Some of the departments have exclusive access to their departmental classrooms. Most of the rooms are used on common basis. Allotment of classrooms and laboratories to different classes are made on the basis of student strength of the class, so that sufficient social distancing could be practised during pandemic period. Likewise, the college proactively promotes nurturing and development of computing skills among the staff and students. To this end, departments are suitably equipped with computing equipment such as desktops, laptops and LCD projectors for teaching-learning purposes. The college also provides free Wi-Fi to the academic community to enable access to online resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/411.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college campus has a playground of 22317 sq.mts, which is used for athletic and sports practice by the students of the institution, and also is used for holding Annual athletic meet and various sports competitions throughout the year. The college also has a basketball court within its premises. The students of the college are provided with sports equipment, as

and when needed, by the Athletic Association of the college, under the supervision of designated teachers. The Athletic Association also carries out selection of students to represent the institution in extramural competitions. Besides, the Boys' Common Room and the Girls' Common Room also provide members with facilities for board games for recreation. Room No. 102 of the college is a multi-purpose Hall which serves as the auditorium, in which cultural competitions, events and performances are organised at various times. This hall also serves as the venue for faculty and student meetings, seminars and other large-scale events aimed at enhancing and promoting cultural sensibilities of the students. The college does not have an earmarked Yoga Centre, but Yoga activities are conducted in the college other rooms and spaces.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.bjbcollege.in/content/9/25

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

03

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6609296/-

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: LIBMS
- Nature of automation (full or partial) :Partial
- Version: 5.2
- Year of automation: 2015-2018

Library is partially automated using Integrated Library Management System (ILMS). B.J.B. (Autonomous) College has a big library having an accession of nearly about 42,173 books, 5163 No. of journals etc. In the year 2016 partial Automation on the library was carried out. Library Automation was assigned by the college to CSM Technologies Pvt. Ltd. (Level- 6, Acharya Vihar, Bhubaneswar).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/library_photo.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

55,900/-

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

0.889 27.418

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution follows the Government of Odisha Higher Education department IT Policy on Wi-Fi. A senior member of faculty acts as the Officer-in-charge of Wifi Facilities. A purchase committee, following due procedures, oversees acquisition of proprietary computer software and antivirus software. Due technical precaution is adopted to protect the Wifi Network. The campus is covered by wireless connectivity,

hired from BSNL, for easy general access by students and teaching community, but also LAN connection facilities is provided to key components of the college, such Library, College office, Examination Section, Smart Class rooms, IQAC office, Computer Science Lab, Central Computer Laboratory funded under RUSA. The budget allocation for the running of Wi-Fi is Rs. 9,00,000/- per year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4250	228

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

215757/-

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

It being a Government institution, the civil, electrical and other infrastructure is maintained by the government of Odisha. Various committees were constituted since the commencement of the session to monitor maintenance and utilization of physical, academic and support facilities. The list of such committees is given as a link herein (Pasted link for additional information). Laboratories are kept up-to-date by the Heads of the concerned department. An officer in Charge of the athletic Association along with associates oversee the fitness of the sports infrastructure. Computers are maintained and, whenever necessitated, upgraded to conform to the recommended configurations. The Library committee of the college meets on pre-scheduled occasions to discuss matters relating to the Library and consequent steps to be taken. The Building Committee of the college is the General Body that acts as the interface between external agencies and the HEI regarding building infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.bjbcollege.in/Application/uploadDocuments/Content/Extracurricular_List_2021-2022_11zon.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1252

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.bjbcollege.in/gallery/18
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

528

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
241	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
302	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
86	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
28	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election. By regular interaction with the students at various meetings, such as mentor-mentee meetings, suggestions from students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

BJB Friends is a registered Alumni Association of BJB Autonomous College with Regd. No. 4548-471 of 1992-93, dated 21.10.1992. The association has hundreds of registered alumni in the college data base. There are frequent interactions between alumni and the college on various events and platforms under Mo College Abhiyaan.

On 06th July 2021, as per the resolution of Government in Higher education Department No. 23272/HE, dt. 02.11. 2019, Letter No. 2140/HE, Dat. 14.01.2020, Letter No. MCAPS/2021/ 132 dated 01.07.2021 and in accordance to MCAPS, a College level Committee (CLC) is reconstituted with Principal as Chairperson, Two senior representatives of the college, Three Alumni of the College, Two Nominated members, and Mo College Coordinator as Members of the College Level Committee.

On 21st October 2021, a Contributing Amount of Rs 7,50,000/- (Rupees Seven Lakh Fifty Thousand) was received from the Alumni of the college and from BJB Friends Association which was handed over by President and Secretary of BJB Friends to the College.

On 19th December 2021, Inauguration of Renovated Office Room of BJB Friends was conducted in the premise of BJB Autonomous College, in the presence of Sj. Ashok Chandra Panda, Hon'ble Minister and various eminent alumnus of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college in its 65th year, reiterates its mission to "Learning for Leadership". The vision of the institution is "Meritum Ethicus". High quality educational programmes and healthy practices are being implemented keeping in mind the mission and vision of the institution to prepare the young minds as responsible and useful citizens.

The College has a multi-layered hierarchy structure that allows all stakeholders to participate in decision making. The governance structure of the College consists of the Governing Body, the College Principal, and other bodies. The apex regulatory body is the Governing Body and the Principal acts as the authorised Representative of the Government to plan and implement the institutional quality policy. The various administrative wings and academic departments of the College are effectively governed through formation of mandatory bodies such as Academic Advisory Council, IQAC, Staff Council, Purchase Committee etc. having well-defined roles and principles keeping in sync with the vision and mission of the College. A Staff Council meeting was held on 05.05 2022 to discuss about the functioning of the various Committees. The Academic Council Meeting was Held on 13.04 2022 to approve the syllabus modified/recommended in the Board of Studies Meetings for the session and other academic matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.bjbcollege.in/content/9

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution ensures a smooth and transparent functioning via decentralising different roles of various stakeholders viz. teaching staff, non-teaching staff and students. Upon the commencement of the academic year, the Principal notified the assignment of Co-curricular and extracurricular duties to the

Members of the teaching Staff of the college. Various tasks such as admission, examination is divided between teaching and non-teaching staffs. The Decentralized teams of of the members of staff for various activities in the college is attached herein.

Teacher's participation in Staff Council is an illustration of decentralization and participative management. The Principal chaired the Staff Council and the senior most teacher serves as the Council's Secretary.

Teachers function as members of different committees and each committee is headed by a convenor. Full body IQAC meetings were held on 15.01.2022 and 26.05.2022 and the inputs from the IQAC were put into practice.

Each department works under the aegis of its Head of the Department, further each teacher is allocated a list of students to mentor. Additionally, students were nominated as Seminar Secretary/Class Representatives to ensure student representation.

College has an Alumni Association which contribute significantly to the development of the institution through financial and other support services.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	http://www.bjbcollege.in/content/9/117

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As premier educational institution, the College fulfilled its primary responsibility of imparting quality education to students by preparing them to face contemporary challenges, to develop critical thinking and lead the world towards a better future. The Institutional Development Plan (IDP) Committee crucially contributed to the execution of the infrastructural

development for the current session

Common minimum programmes formulated by the Government were implemented in true spirit and letter. Construction of 600-Seated boys' hostel & 585-Seated Ladies' hostel is going on for better accommodation of students.

The Development Committee met on several occasions to implement institutional strategic plans.

In the field of sports , three students were nominated to the inter university football team for All India Inter university Championship 2020-22 held at KIIT University, BBSR from 25-12-21 to 29.12.21. Under Yoga training Program, yoga classes for ten days were held for students from 23.02.22 to 08.03.22. to gain perspective from other institutions, an Alumni Interaction meeting with Dr. Sasikanta Das (1989-94 Batch), Principal of Tagore Arts & Science College, Puducherry was held on 27.06.22. Botany & Zoology Honours students were sent for Biodiversity visit of Bhubaneswar undertaken by Odisha Biodiversity Board on 18.05.2022.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Committee is the body of the college which plans, monitors, and executes the broad activities of the college. The committee is headed by the President, and the Principal as Ex-Officio General Secretary. Further, the Academic Council is the body of the college which is responsible for deliberating upon proposals for examination reforms, opening of new programmes, approval of the proposals of the Board of studies of the college. The academic council has statutory members nominated by the Vice Chancellor of the affiliating university as well as by the Executive Council of the college

At the departmental level, Heads of the Department are

entrusted with the responsibility of managing the departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrators / Lab Assistants/ Store Keepers and other Group D employees.

The Principal runs the college administration with the help of HODs and other officials of his office. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college.

The Librarian is in-charge of the library and supervises the library assistants and attendants in order to keep it in proper working order.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.bjbcollge.in/content/9/117
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being a Government undergraduate college, the Institution acts

in accordance with all welfare regulations and all welfare measures of the Government form part of the institutional administrative procedure. Teaching staff have avenues for their Career development in terms of attending workshops, Orientation and Refresher Courses and of availing study leave for Ph.D. & Post-Doctoral work. Grade-4 employees have provision of appointment of their legal heirs under Rehabilitation assistance Scheme (RAS) in case of Premature Death. The College extends benefits such as Pensions, Gratuity, Medical Reimbursements to all its employee.

Various kinds of leaves: Earned Leave, Maternity Leave, Casual Leave, Study Leave etc. are given to the faculty members

On 07/05/2022, a training programme was organized by IQAC for the teaching and non-teaching staff on pay fixation by Shri Dibakar Biswal, Deputy Secretary (Finance) and Deputy Director (Sr.), Madhusudan Das Regional Academy of Financial Management.

A talk was organized by IQAC on "Research Methodology" to enhance the research skill of teaching staff on 25/05/2022 by Prof. Ravi N. Subudhi, Senior Professor, School of Management KIIT, Bhubaneswar.

A Cooperative Store named 'B.J.B. College Student's Consumers Cooperative Store, Bhubaneswar' registered under No.64/ BBSR dated 20.09.1984 has been operating inside the campus since many years.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution regularly facilitates the conduct of external financial audit by the Government of Odisha and A. G. Odisha on yearly basis. The college authorities provide all sorts of assistance to facilitate the process of audit by presenting

relevant files, bills, vouchers, orders, cashbook etc. to the audit team. Similarly internal verification of bills, vouchers, cashbooks etc. are done regularly. Audit objections are complied as per the suggestions made by the audit team.

Currently the Government financial audit is in progress in the college for the financial year 2018-19 to 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7,50,000/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

This HEI is a Government institution, and all the financial aspects of the institution are conducted as per the prevailing Financial and General rules and guidelines of the Government of Odisha. The mandate for numerous internal committees is clearly defined, and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations, upon which proposal for the expenditure is received by the college authority from them. The development Committee is the Central body which identifies the needs and requirements of the institution, and resolves to allocate funds for various activities of the college. The purchase committee is the internal body responsible for

supervising the process of purchase. A senior officer is designated as the Accounts Bursar, who is responsible for ensuring adherence to government-stipulated financial norms. Steps were initiated for greater engagement with the Alumni for the strengthening of the college infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college takes up various initiatives for substantial quality increment of the college. It has been promoting quality-related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and similar events and programmes for the stakeholders of the institution.

The IQAC has conducted Surveys on Student Satisfaction and sought feedback on curriculum. It has also conducted Gender Audit, Administrative and Academic Audits and Audits on the status of Persons with Disability. Meetings have been convened to deliberate upon the recommendations of the Audits, and actionable targets been identified for execution.

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.bjbcollege.in/Application/uploadDocuments/Content/Students-Feedback-on-Curriculum-2021-2022-2-1_11zon.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC kept itself abreast of all activities related to Teaching-Learning being practised in the institution. At the commencement of the Academic Session 2021-22, The meetings of Board of Studies in all programmes was held to review the existing course content and to recommend the list Question Setters, Moderators and examiners. All the Mid-semester and end-semester examinations were conducted, taking into view the Pandemic Situation, and efforts of the institution was directed towards publication of results within the stipulated period. The departments maintained student attendance registers and progress registers. Percentage Calculation of Student attendance was carried out by the committee for Abstract of Attendance. Student Seminars and Execution of Student Projects were conducted by all departments. For assessment of the Strength and Weaknesses of the Teaching-Learning infrastructural set-up, the IQAC also catalyzed the conduct of Administrative- and Academic Audit.

The IQAC took stock of the Learning outcomes basing upon the information obtained from the Examination Section of the college, and through enumeration of Student Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://bjbcollege.in/content/97/112

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://bjbcollege.in/Application/uploadDocuments/Content/Annual_Reports_2021-22_211zon.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A gender audit for the session 2021-22 was conducted by the college under the auspice of IQAC. The report was placed before the IQAC in a meeting and actionable aspects were identified.
2. For all the streams, a compulsory course of "Ethics and Values" introduced by Govt. of Odisha from the academic session 2021-22 aims at sensitizing the students regarding women empowerment, and the policies framed to bring about gender balance in society.
3. On the eve of International Women's Day, on 7th March, 2022, Department of Anthropology, P.G Department of Social work, Rovers and Rangers, Women's Welfare Cell, Equal Opportunity Cell of BJB Autonomous College in collaboration with UIAF organized a Web Talk titled "Break the Bias" to sensitize the students.
4. Department of Sociology of this HEI organized a departmental seminar on "Gender Violence in Odisha: Challenges & Redress" to create awareness and sensitize the students (04.03.2022).
5. Counseling Cell of the institution is actively providing psychological support and guidance to the students of the institution, irrespective of gender, who are undergoing psychological distress.
6. Prominent displays of anti-ragging slogans, helpline

numbers and contact details members of different cells and their numbers are displayed all over the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Inspired by an institutional mission for a clean and green campus, as per the approval of principal, the college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college campus. Garbage is regularly collected by the Bhubaneswar Municipal corporation authorities.

For the disposal of solid waste and e-waste management, a MoU has been signed with a firm named 'Maa Tarini Security and services' for carrying out sanitation and gardening works in B.J. B. (Auto.) College campus. Details of terms and conditions are mentioned in the MOU. The composite waste is kept in the red and green colour-coded plastic dustbins respectively for dry and wet wastes. The sanitation of college is looked after by fourteen number of workpersons and the wastes are removed on daily basis.

(1) Liquid wastes are removed by systems designed and maintained by the Public Health department.

(2) Management of e-waste: The college avails of the doorstep collection of e-waste facility offered by Bhubaneswar Municipal Corporation.

(3) This HEI does not generate any radioactive waste. Hazardous Chemicals, wherever generated, is disposed of by following prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	A. Any 4 or all of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

1. Food facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.
2. Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.
3. Besides English, Hindi, Odia, and Sanskrit are also taught and activities undertaken in all 4 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.
4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, lifts, signages and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care of by providing scribes for them during examinations.
5. For the sensitisation and welfare of students, teaching

and non-teaching personnel, the College has a Women's Welfare Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus (From 26.10.21 to 01.11.21) sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect on Dt 01.11.2021 in online mode. A meeting was organized with the principal in the Chair. The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracy, republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty of defending the country and rendering national service when called upon to do so. The NSS and YRC units of the college, through their activities, promoted harmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities. Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect and improve the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is keenly aware of its role in the building of informed citizens who understand their roles as future valuable citizens. In keeping with this objective, students and staff members celebrate many national and international commemorative days in the institution. Like every year, Independence day was celebrated on 15.08. 2021 and Republic Day was celebrated in the College Campus on 26.01.2022. On these days, the national Tricolour was unfurled by the Principal and The National anthem as well as other patriotic songs are recited by all those

present. The NCC units of the college Hold Parades and assembled to record their pledge of allegiance to the country and the constitution. A detailed list of the commemoration of national and international by the various constituent units of the college is attached herewith for reference.

Besides the days of national importance, The International Women's Day has been celebrated in the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practice: The well-being of students is the highest priority of the college. With the noble intent to look after students' issues and thereby enhance their academic performance, under the auspices of its Psychology Department, the HEI actively runs a counselling cell entrusted with the alleviation of individual distress and maladjustment and resolution of individual psychological crises. to visit cell for personal and academic concerns . The cell operates every Saturday from 2 p.m. to 4 p.m. in Room No-414 of New Arts Block.

The students visit the cell on their own or on the referral of other teachers. The members of the counselling cell obtain thorough information of students' issues, family background and related information to prepare detailed case report. Psychological tests are conducted if necessary. The concerned teacher keeps the information confidential as confidentiality is the basic norm of counselling. All these services are unrestricted and free.

Besides, academic departments of the college pursue Best practices at their own level. Some standard activities

practised by the department are aimed at remedial instruction, mentoring, sensitisation of students to social evils and problems etc.

File Description	Documents
Best practices in the Institutional website	http://www.bjbcollege.in/Application/uploadDocuments/Content/Institutional_Best_Practice_11zon.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The pursuit of Academic excellence remains the central driving force of the HEI. On account of its celebrated academic traditions, like in the past, it has drawn the best academic talent from across the state of Odisha and beyond in the current year. Situated as one of the iconic colleges in the heart of the Capital city of Odisha, this college has been contributing the best of human resources to every professional sphere of India and the globe. Hence, through superlative instructional methods inside the classrooms and beyond, the college devotes itself to lay solid foundations for its graduates in all disciplines.

Bhubaneswar is known as the city of temples, and it is a place where a modern and emerging urban India also endeavours to preserve its rich cultural heritage. The HEI is keenly aware of its responsibility to sensitise its alumni to this socio-cultural legacy. To this end, Various cultural programmes were held, whenever suitable to be accommodated in the college calendar.

For instance, A Blood donation camp was organized on 27.05.22 by NCC (Army wing) in collaboration with YRC, Rovers & Rangers, NSS, NCC (Air wing) & MO College, in which 80 units of blood were collected.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

A 585- seated girls' hostel, under construction, would be made functional. Wi-fi connectivity would be provided to the whole College campus. Post graduate programmes in all subjects will be introduced from 2023-24 academic session. B.Ed. Programmes for Arts and Science (4-year programme) are proposed to be opened from 2023-24 academic session approval of NCTE, New Delhi.

Plan of Action for next Academic Session has already been submitted to the office of OHEPEE for approval with the total approximate cost of Rs. 1,37,41,000. The proposed plan for the coming academic session is found with following proposals:

- Desktop Computers of latest model for all Departments, library, office, laboratories of Physics, Mathematics, Computer Science and SAMS centre of the college with desktop tables and chairs.
- Laptops, Printers, Projectors for all departments, library, IQAC, Counselling Cell etc.
- Upgradation of Girls and Boys Common Rooms with furniture and necessary equipment of sanitary provision, Newspaper and Magazine stand and Table Tennis set up etc.
- Furniture such as teachers' table, teachers' chair, notice boards, Wooden Podium, Wooden Stools for laboratory use, for various departments, classrooms, boy's and Girl's Common Rooms
- Musical instruments such as Tanpura, Harmonium and Tabla Set for Music Department.