

**PROCEEDINGS OF THE 14TH MEETING OF THE EXECUTIVE COMMITTEE (EC)
OF BUXI JAGABANDHU BIDYADHAR AUTONOMOUS COLLEGE, BHUBANESWAR
HELD ON 18TH JANUARY, 2024**

The aforementioned meeting of the Executive Committee was held on 18.01.2024 (Thursday) at 11.30 A.M in the Conference Hall of the College. In the absence of Sri. Harun Rasid Khan, the Chairman of the Executive Committee, Prof. Itishree Padhi, the Principal proposed the name of Prof Atanu Kumar Pati, Executive Member of OSHEC to chair the meeting. The proposal was seconded by Prof. Sabita Harichandan, member of the EC and was unanimously accepted by all other members present. Thereupon, Prof Atanu Kumar Pati chaired the meeting.

The following members of the Executive committee (EC) were present:

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| 1) Prof. Niranjan Mishra,
Ex-Principal B.J.B. Autonomous, Bhubaneswar | Member |
| 2) Shri Debasish Patanaik,
Director, Hotel Crown, Bhubaneswar | Member |
| 3) Prof. Atanu kumar Pati,
Executive Member,
Odisha State Higher Education Council. | Member |
| 4) Prof. Suman Das,
Regional Director of Education, Bhubaneswar | Member |
| 5) Prof. Nigamanada Das,
Prof. of Chemistry ,
Utkal University, Vani Vihar, Bhubaneswar | Member |
| 6) Prof. Sabita Harichandan,
Prof. of Political Science,
B.J.B. Autonomous College, Bhubaneswar | Member |
| 7) Prof. Rita Das,
Prof. of Chemistry,
B.J.B. Autonomous College, Bhubaneswar | Member |
| 8) Smt. Namita Rani Pattanaik,
Section Officer,
B.J.B. Autonomous College, Bhubaneswar | Member |
| 9) Prof. Itishree Padhi,
Principal,
B.J.B. Autonomous College, Bhubaneswar | Ex-officio, Member-Secretary |

Special Invitees:

- 1) Dr. Madhubrata Satpathy,
Vice Principal in-charge,
B.J.B. Autonomous College
- 2) Dr. Pradeep Kumar Prusty ,
Accounts Bursar,
B.J.B. Autonomous College
- 3) Dr. Ananya Mohapatra,
Asso. Academic Bursar,
B.J.B. Autonomous College
- 4) Dr. Niranjana Acharya,
Legal Bursar,
B.J.B Autonomous College
- 5) Dr. Chinmay Krishna Patel,
Co-Ordinator IQAC,
B.J.B Autonomous College
- 6) Prof. Renuka Sahu,
Member IQAC,
B.J.B. Autonomous College
- 7) Dr. Manas Bhuyan,
Controller of Examinations,
B.J.B. Autonomous College
- 8) Dr. Mousumi Das,
Coordinator NAAC,
B.J.B. Autonomous College
- 9) Dr. Lipsa Mishra,
OIC, Career Counselling Cell,
B.J.B. Autonomous College
- 10) Dr. Bibhabari Bal,
Co-ordinator, UGC,
B.J.B. Autonomous College
- 11) Prof. Jhumki Rath,
Superintendent, Karubaki Ladies Hostel,
B.J.B. Autonomous College
- 12) Dr. Biswambar Pati,
Superintendent , Dr. B.R. Ambedkar Hostel,
B.J.B. Autonomous College
- 13) Prof. Tribikrama Sarangi,
Ex-Accounts Bursar,
B.J.B Autonomous College
- 14) Sri. Sankar Behera,
Accountant,
B.J.B. Autonomous College

1. At the outset, Professor Itishree Padhi, Principal-cum-Secretary of the Executive Committee (EC) accorded a hearty welcome to all the members present.

After a threadbare discussion on Agenda items placed on the table, the following resolution were adopted.

2. As per the instruction of Prof. Pati, Prof. Sabita Harichandan, member of the EC read out the minutes of the last Executive Committee meeting held on 1st March 2019.

- 2.1 Shri Debashis Patanaik, who was also the member of previous EC expressed his concern with respect to non-implementation and no action being taken pertaining to item numbers 05,08 and 09 of the Agenda of the last EC meeting.

- 2.2 However, regarding item No. 08 dealing with the holding of Buxi Jagabandhu Memorial Lecture every year, members of the house informed about its organization every year.

- 2.3 However, the members and special invitees informed that no action had been taken with respect to the proposal contained in item no. 09 due to pandemic-induced situation. The proposal as contained in item no. 9 was for the institution of a Corpus Fund of Rs. 5,00,000/- (Rupees Five Lakhs) out of the accumulated funds of college share from Autonomous Examination for award of Principals' Gold Medal to the Best Graduate belonging to UG Regular and SF Course every year. It had been approved in the last EC meeting. However, it was resolved to take immediate necessary steps for implementing it from the next session 2024-25 with retrospective effect i.e. from 2023 -24 if possible as the required amount has already been deposited for the said purpose.
- 2.4 Regarding Item No. 05. which was related to requesting Prof. Nihar Ranjan Patnaik, Prof. Daskhya Parasad Nanda, Former Directors, Higher Education, Prof. Ommkarnath Mohanty, Former VC BPUT and Dr. Bimal Prasad Mishra, Former CoE, Utkal University to act as EC nominee to the Academic Council of the college for a period of 3 years. In this context it was stated that some sincere efforts should have been made in this regard.
- 2.5 As regards item No. 12 relating to the construction of the Auditorium, Shri Debashis Patanaik expressed satisfaction while informing that Rupees 3 Crore had been sanctioned by the State Government and that an additional sum of Rupees 2 Crore was collected through the efforts of Alumni, Thus, Rupees 5 Crore in total had been made available for this said purpose. The Principal furnished the information that an estimate had already been submitted regarding the construction of the Auditorium.
- 2.6 The house decided that item No. 4 relating to opening of 6 months certificate course on Retail Management be placed before the Academic Council, provided the academic service provider was still interested.
- 2.7 Subsequently, the minutes of the last EC meeting held on 01.03.2019 were confirmed and approved by the house.

3. That, the proceedings of the Boards of Studies for the years 2019, 2020, 2021, 2022 and 2023 were approved.
4. That, the proceedings of the meetings of the Academic Council for the years 2019, 2020, 2021, 2022 and 2023 were approved.
5. The final Results of B.A., B.Sc., B.Com and Self- Financing courses Examinations for the sessions 2019-2020, 2020-2021, 2021-2022, and 2022-2023 were presented by Controller of the Examinations and were approved by the EC.
6. That, the proceedings of the Examination Committee for the years from 2019 to 2023 were approved.
7. That, the proceedings of the Development Committee for the years 2019, 2020, 2021, 2022 and 2023 were approved.
8. That, the opening of new Programs/ Subjects/ Courses during the sessions 2019-2023 were approved.
9. That, the resolutions of the Finance Committee (2019-20) and Budgets for the Financial Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 were approved.
10. That, three MOUs signed by the college with CSIR- Institute of Minerals and Materials Technology (IMMT) Bhubaneswar, ICMR- Regional Medical Research Center (ICMR-RMRC), Bhubaneswar and Government College of Engineering, Keonjhar were approved.
11. That, the proposal of the name of Sri. Nihar Ranjan Swain, a retired Odisha Finance Service Officer to be appointed as the member of Finance Committee going to be reconstituted was approved.
12. That, the proposal of the names of four external experts from the fields of Science, Humanities, Commerce, Law etc. for becoming the members of Academic Council were approved. The names of the experts include Prof. Deepak Behera, Prof. in Anthropology and VC, KISS deemed to be University, Prof. Gangadhar Nayak, Prof. of Commerce, Vice President, and President in-charge of State Selection Board, Prof. Suman Das, Prof in

Political Science and Regional Director of Education Bhubaneswar, and Prof. Sandeep Ray, retired Professor in Physics.

13. As regards Item No.13 of Agenda pertaining to consideration and approval of the opening of new Degree Programme in Self-financing courses under PPP mode from the session 2024 - 25, thorough discussion was made.

13.1 As regards to the proposal of opening of 3-year LLB Self- Financing Course on PPP mode submitted by YOURS Trust, Bhubaneswar, the members observed that, since already a 5-year Integrated LLB as well as the 2 year LLM Programmes were being offered in PPP mode, there was as such no need for opening of a 3- year LLB Degree Programme. The COE remarked that this would entail huge logistics pressure on the Examination Section. However, upon consideration of successful running of other programme by the Trust, it was decided that feasibility of opening of the said programme be examined by a Committee and final decision be taken on the basis of recommendations of the committee. They do not need any additional infrastructure for running of the programme.

13.2 Regarding the second proposal submitted by Khusi Trust, Bhubaneswar, for the opening of 07 different courses in PPP mode, members suggested for the formation of a Committee by the Principal, comprising an external subject expert along with other members for each of the 07 Programmes to examine the proposals and submit a report incorporating views on feasibility of opening of such Programmes. Some of the external members expressed their reservation/ objection regarding the correctness of the title of some of the programmes. Prof. Pati advised that Prof. Shiba Prasad Adhikari be consulted regarding the opening of Masters in Science and Bio-technology. Prof. Nigamanada Das also pointed out that the nomenclature of the courses should be verified from the UGC list and Utkal University list to rule out the possibility of not getting recognition. Describing the proportion of fund sharing of 30:70 of PPP mode as

very low, Prof. Pati suggested for the revised proportion of 45:55 for the college to generate reasonably substantial financial resources. It was resolved that the Committee would examine the proposals submitted by the Trust and submit report for taking final decision.

14. with the permission of the Chair, some other issues were discussed. On the basis of discussion, the following decisions were also taken.

14.1 The proposals for the introduction of Value Added Courses (VAC) by different Departments were approved. In response to the proposal of sanction of a sum of Rs. 5000/- for each Value Added Courses, Sri Debasish Patanaik suggested for the increase of the amount to Rs.10,000 for each Department, which was approved. Prof Pati suggested that each Department, should offer at least two such Value Added Courses taking into account the relevant NAAC benchmarks in mind. Prof. Nigamananda Das advised that teaching in such courses be imparted in the Smart Class Room in hybrid mode. This proposal was approved by the house unanimously.

14.2 As regard to Career Counselling activities, the members laid emphasis on keeping track of the placement data and progression of outgoing students by collecting their Phone Numbers, Email IDs and Aadhar numbers at the time of distribution of final degree certificates. Sri Debasish Patanaik, member of EC and President of BJB Alumni Association, also called 'BJB friends', suggested that the help of Alumni Association be taken for some Career Counselling activities. He suggested that immediate passout students be requested to become members of the Alumni Association with a token registration fee of Rs. 200/- to enhance and strengthen HEI-Alumni connect. Approval was accorded to this proposal.

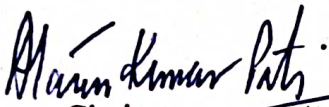
14.3 Regarding transfer of Old Arts Block Building which is lying vacant and unused, for accommodating the functioning of different Programmes with the opening of new and


PG courses, it was resolved that the Principal should give a representation to the Department of Higher Education, Government of Odisha, to hand over the Old Arts Block Building to the B.J.B. Autonomous college citing the reason of increasing infrastructural requirements.

- 14.4** Regarding transfer of newly constructed Girls' Hostel Building and the Boys' Hostel building nearing completion, the EC members requested the Alumni association to look into the matter of obtaining Fire safety Clearance Certificate and BMC approval. The Principal was also advised to facilitate and expedite the process.
- 14.5.** The house was apprised of the submission of proposal for autonomy extension to Utkal University in offline mode and positive recommendation given by Utkal University to the UGC. However, it was resolved that as per new UGC rules, the online submission of proposal for autonomy extension with the deposit of Rs. 50,000/- be completed as soon as possible.
- 14.6.** It was decided that the college would start the SSR preparation process for NAAC accreditation for 3rd cycle immediately.
- 14.7.** Members deliberated upon necessity to replace the existing Wi-Fi infrastructure with a modern one. Members put forth the suggestion to consider the similar system/plans being offered by companies like Jio and Airtel etc. and to submit a new estimate of about Rupees 1 crore to the Government to be sanctioned from the unspent P.L. account keeping in mind the increasing WiFi usage requirements within the college campus. They drew attention to fact of two new 600-seated hostels going to be functional shortly.
- 14.8** The external members opined that the college should have its own domain. Sri Debasish Patanaik also advised the college to register for an ac.in domain and to increase the earmarked amount for running the College Website.

14.9 On the basis of the request made by Prof. Jhumki Rath, HOD of Department of Psychology, a special invitee, the EC advised to increase the monthly remuneration of the counsellor in Psychology Department from Rs.4000/- to Rs. 10,000/-, and the sessions accordingly be increased from one to two per week.

The meeting ended with a vote of thanks to the Chair and the Members by Prof. Rita Das, Professor of Chemistry, for their valuable contributions during the discussion and deliberations.


Chairman 7th March 2024
Executive Committee
B.J.B. Autonomous College
Bhubaneswar


Principal 07.03.24
B.J.B. Autonomous College
Bhubaneswar