



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

B.J.B. AUTONOMOUS COLLEGE

• Name of the Head of the institution **Prof. (Dr.) Itishree Padhi**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone No. of the Principal **06742436971**

• Alternate phone No. **06742436971**

• Mobile No. (Principal) **9861469919**

• Registered e-mail ID (Principal) **bjbcollege123@gmail.com**

• Address **At: Lewis Road, P.O. BJB Nagar**

• City/Town **Khurdha, Bhubaneswar**

• State/UT **Odisha**

• Pin Code **751014**

2.Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy) **01/10/1999**

• Type of Institution **Co-education**

• Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. Mousumi Das**
- Phone No. **06742436971**
- Mobile No: **8594808164**
- IQAC e-mail ID **bjb.iqac@bjbcollege.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://bjbcollege.in/wp-content/uploads/2023/09/AQAR_B.J.B._2021-22.pdf

4.Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bjbcollege.in/wp-content/uploads/2023/10/SS.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	89.00	2004	16/09/2004	16/09/2009
Cycle 2	A	3.19	2016	10/11/2016	10/11/2021

6.Date of Establishment of IQAC

01/06/2005

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Green Audit, Administrative Audit, Academic Audit And energy Audits were conducted. Student Satisfaction Survey, Student Feedback on Curriculum, Teachers Feedback on curriculum were obtained. The forms were designed and results are made available on college website. The recommendations are analysed, actionable points identified, and necessary steps are being taken. • Numerous professional development activities, including seminars and talks, were undertaken to enhance the skills of both teaching and non-teaching staff. • Examination reform such as publication of mark sheets in NAD portal is done for online easy and secure access of mark sheets for students and employment agencies. • The IQAC has actively promoted and supported the organization of departmental seminars covering various subjects, as well as facilitated proctorial meetings. Beyond traditional pedagogical methods, the IQAC has motivated the college's teaching staff to embrace electronic modes of academic instruction, including the use of smart classrooms, PowerPoint presentations, and the dissemination of study materials and web links to students through widely used internet-based messaging platforms.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To upgrade the professional competence of the staff members through appropriate programmes	Workshops and training programmes were held to enhance the professional competence of the staff members
To activate and encourage measures for voluntary evaluation learning levels of students	Appropriate department within college entrusted to offer facility for voluntary learning levels of students of students
Completion of Construction of Boys' Hostel	Work in advanced stage under the supervision of the Govt. of Odisha
To facilitate formation of forums for students for extracurricular activities	Appropriate Student Clubs/Societies were formed
Revised Question Bank as per CBCS syllabus	In Progress
Feedback from the Students, Teachers, other Employees and Alumni	Feedbacks from Students, Teachers and Alumni has been obtained and analysed.

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	22/12/2023

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

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• Designation	Principal
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• Mobile No:	8594808164				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://bjbcollege.in/wp-content/uploads/2023/10/SS.pdf				
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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Academic Council	22/12/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-2022	14/02/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary approaches are in evidence in the institution in the form of comparable courses being offered multiple disciplinary perspectives to bear on real-world issues. Especially in the humanities, different disciplines examine social issues from their own perspectives. The studies by each discipline is supplementary to the studies by other disciplines. The advantage to multidisciplinary academic approach is that each aspect can be analyzed by a particular specialty, which is often necessary to answer complex research problems.. The purpose is to develop ability to see and employ multiple perspectives; to encourage tolerance and regard for alternate perspectives ; to increase their willingness and capacity to question assumptions about the world and about themselves; to promote the ability to think in creative and innovative ways; and to create sensitivity to disciplinary and other biases. Also interdisciplinary courses promote faculty development, offers faculty the opportunity to explore new areas of interest and collaborate with colleagues, and thereby expand their knowledge and skills. some of interdisciplinary courses like information technology, Environmental Science & Disaster Management, Quantitative aptitude & logical thinking and Ethics have already been introduced as compulsory subjects in order to create awareness and analytical bent of mind. General education distribution requirements, filled by allowing students to choose from a variety of introductory courses in selected disciplines, are complemented by a core of interdisciplinary Courses common to all students in the institution. The Bioinformatics programme, for example is an amagamation of the learning objectives of biology, computer science and the statistical sciences.

16.Academic bank of credits (ABC):

More than 57000 Records/ Mark Sheets have been published In NAD Portal from 2012 Admission Batch onwards . Regarding implementation of ABC, around 1500 students ABC ID have been created for 2021 admission batch and 2022 admission batch.

17.Skill development:

A sizable percentage of the courses in many of the programmes are designed to impart the learners with specialized knowledge and skills related to a particular field or domain of human endeavour. In stead of dissemination of knowledge, these courses enable the lerners to acquire new skills or enhance existing ones, making them more competent and valuable in their future occupations.

In addition, the institution encourages the academic departments to offer Value-added courses aimed at imparting of skills and knowledge beyond what is prescribed in the syllabus.

The institution also holds various seminars and workshops for members of its teaching staff, by inviting resourcepersons with demonstrated competence in their own fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

This college offers a regular degree programme in Indian classical music. Practice of traditional crafts (for instance, Rangoli), classical dance forms and yoga are kept alive through student competitions and/or institutional activities. In various academic disciplines, even though formal inclusion of contributions of ancient Indian exponents in prescribed text leaves much room for improvement, in the course of classroom deliberations, students are made aware of valuable Indian traditions to the Physical, chemical, biological and social sciences. Some instances are as follows: In the teaching of the Quantitative and Logical Thinking (Course code: SEC-II), many times references are made to traditional Indian quantitative methods. In the B.Ed. Programme, in the Pedagogy of Mathematics Course(Course code CPS-3), contributions of Indian mathematicians to the development of the mathematical sciences. In Political Science, discussions of ancient Indian polity forms an integral part of the curriculum. The Curriculum of the department of Psychology serves well to illustrate the institutional commitment:

Integration of Indian Knowledge system in the prescribed syllabi of Department of Psychology

Core-1 Introductory Psychology, Unit-4 : Meditation: Meditation is an ancient practice that is believed to be originated in India several thousands of years ago. However, the value of meditation has been adopted throughout the world to achieve a sense of self knowledge and wellbeing. This is highlighted in the class.

Core-12 Health Psychology, Unit-3: Health Enhancing Behaviour: while teaching Yoga, the students are sensitised about its origin which can be traced to Northern India over 5000 years ago and was first mentioned in ancient sacred texts called Rig Veda. Now, knowledge of yogic practices has become highly popular throughout the world for physical and spiritual wellbeing.

Core-13 Counseling Psychology, Unit-1: Purpose of counselling with special reference to India: Modern day counselling in India has its roots in Vedic counselling based upon the four Vedas and is primarily focused upon self-knowledge and cosmic knowledge. Students are informed regarding how Vedas give detailed explanations of various mental conditions and their treatments.

Core-14 Positive Psychology, Unit-4: Effects of Exercise Yoga, Meditation, and spiritual intelligence on development of positive psychology: Students are informed regarding the Indian culture which is recognising spirituality not only as the supreme occupation of man but also as his all integrating occupation. Further ancient Indian educational system i.e. the Gurukul stressed on effects of education, exercise, Yoga, meditation and spirituality for an all-round development.

DSE-2 Psychology and Social Issues, Unit-1: Indian family system, religious ethics: Students are initiated into the structure of the Indian joint family which includes 3 to 4 living generations all living together in the same household utilising common kitchen and often spending from a common purse contributed by all. The advantages of this family system are highlighted.

Religious ethics in the Indian context stresses upon a life that is free of craving and that mankind can only flourish under the umbrella of strong social order cemented by adherence to the religious traditions based on universal brotherhood.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The educational institution places a primary emphasis on outcome-based education, as evidenced by the careful formulation of vision and mission statements for each department and the College itself. This ensures that the academic leadership and teachers are well-informed about both long-term and short-term goals. To realise this objective, the institution has developed Program Outcomes (PO), Program Specific Outcomes, and Course Outcomes (CO) with the stakeholders in mind and the publicly shared. The curriculum aligns with the current demands of the world and is intricately designed to meet student needs.

The course structure is crafted with a focus on fostering the Cognitive, Affective, and Psychomotor skills of learners. Teachers implement this approach through detailed lesson plans that consider major and minor learning objectives. In the cognitive domain, students acquire knowledge and comprehension

while cultivating an analytical mindset. However, the emphasis is placed on the practical application of acquired knowledge. Specific pedagogical practices are employed to achieve these objectives, with mid-semester and end-semester student evaluations serving as valuable feedback mechanisms for assessing the effectiveness of the course design.

This commitment to professional growth enables faculty members to refine their teaching methods and incorporate innovative strategies into the curriculum. The institution's dedication to quality education is also evident in its robust assessment practices, which include not only student evaluations but also peer reviews and external assessments. By fostering a culture of excellence and continuous learning, the educational institution aims to empower students with the skills and knowledge needed to thrive in a dynamic and globally competitive environment.

20.Distance education/online education:

Two University study centers, namely Odisha State Open University (OSOU) and Indira Gandhi National Open University (IGNOU), operate on the college premises. Our staff members serve as coordinators for various programs offered by these universities. Some staff affiliated with the Higher Education Institution (HEI) are actively involved in delivering both online and offline classes for these programs. Some staff members also officiate as evaluators for a range of courses offered by the universities. In addition, the college conducts induction programs for new entrants enrolled in various courses and oversees examinations for the programs provided by OSOU and IGNOU. The resulting student marks are transmitted online to the Head Office for the publication of results.

This Higher Education Institution (HEI) is at the forefront of championing the cause of distance education by not only hosting study centers for Odisha State Open University (OSOU) and Indira Gandhi National Open University (IGNOU) but also by providing robust physical infrastructure and skilled personnel for

operation of the facilities. The institution is committed to creating an environment conducive to effective distance learning, offering well-equipped facilities and dedicated support staff. By seamlessly integrating technology with traditional educational values, our HEI ensures that students enrolled in these programs receive a comprehensive and enriching learning experience, irrespective of their physical location. This proactive approach underscores the institution's dedication to making quality education accessible to a diverse and geographically dispersed student population.

The faculty members of our institute have demonstrated exceptional proficiency in delivering education and other academic services online, a capability that has been unequivocally tested during the challenges posed by the global pandemic. With a seamless transition to virtual learning platforms, our teachers have not only adapted to the digital landscape but have excelled in providing effective and engaging online education. Their adeptness extends beyond traditional teaching methods, encompassing the utilization of diverse online resources, interactive tools, and innovative instructional strategies. The commitment and resilience exhibited by our educators during these unprecedented times underscore their dedication to ensuring a continuity of quality education, irrespective of the circumstances. As a result, the institute has not only weathered the challenges of the pandemic but has also emerged as a shining example of educational adaptability and excellence in the online learning domain.

Extended Profile

1.Programme

1.1 38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4252

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1404

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2892

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

1029

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

118

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 4252

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1404

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2892

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 1029

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 118

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	101	
Number of sanctioned posts for the year:		
4.Institution		
4.1	816	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	77	
Total number of Classrooms and Seminar halls		
4.3	425	
Total number of computers on campus for academic purposes		
4.4	375.85713	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

B.J.B. Autonomous College shapes its curriculum for diverse programs by meticulously studying the best academic practices and contemporary trends in the relevant domains. The curriculum design is closely tied to the learning goals established for each program, ensuring a purposeful and relevant educational experience.

Following a model syllabus mandated by the state government, the college incorporates supplementary academic inputs approved by

the Board of Studies (BOS) in respective disciplines. These additions, reflecting the insights of both external members and internal faculty who possess firsthand knowledge from classroom interactions, are introduced to meet contemporary needs and elevate the quality of programs.

The BOS serves as a crucial forum where faculty referrals for proposed curriculum modifications are discussed, analyzed, and aligned with evolving educational requirements. Comprising both external experts and internal faculty, the BOS ensures a dynamic and responsive approach to curriculum development.

The courses of study outlined by the BOS encapsulate course goals, structure, end and mid-term examination content, and activities essential for student learning. This transparent communication provides students with a clear roadmap of the course content, fostering an understanding of the knowledge and skills they will acquire. The College is committed to maintaining curriculum relevance and quality by incorporating best practices and staying aligned to emerging educational trends.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://bjbcollege.in/pos-psos-cos/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

709

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

142

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

37

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

[Curricula of different programmes of B.J.B. Autonomous College](#)

emphasizes a holistic education by integrating cross-cutting themes like professional ethics, gender, and sustainability across programs. Gender-related topics are integral to disciplines such as Sociology, Anthropology, Psychology, Education, and Social Work. Additionally, language programs in Hindi, English, Odia, and Sanskrit incorporate components on gender and human values.

The compulsory course on Ethics and Values provides a social perspective on ethical issues, while Political Science programs focus on human values, human rights, and the Indian constitution. Botany and Zoology programs explore ecological principles, recognizing the global right to a clean environment. Environmental Studies is a compulsory course across Arts, Science, and Commerce, covering environmental issues and sustainable practices.

Patriotic values are woven into various programs, and fieldwork offers social and developmental perspectives. The Equal Opportunity Cell supports differently-abled students, while the Women Development Cell addresses gender issues and spreads awareness of women's rights.

NSS, NCC, and YRC aim to instill a spirit of service and promote peace. The college's commitment to values and inclusivity fosters a well-rounded education, preparing students as socially responsible citizens in a diverse and interconnected world.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

8

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

292

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1804

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://bjbcollege.in/surveys/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://bjbcollege.in/surveys/ ; https://bjbcollege.in/igac-proceedings-action-taken/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1488

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

427

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students are not labeled as slow learners as such to avoid social stigma. However, the measures in force are as follows:

For Slow Learners:

- Faculty members interacted with students through Proctorial classes and their issues and challenges are addressed in a group and individual level through mentor-mentee classes
- Departments organize remedial classes /tutorials
- Parent Teacher Meetings are organized where parents are sensitized how to deal with their wards to make them to cope with their study and their personality traits
- They are encouraged to participate in all the activities organised in the institution

Advanced Learners:

- The faculty members deliver their lessons by integrating ICT skills, using smart classes and also promote active learning in the class through group discussion, seminar presentation .
- They are provided with periodic pedagogic guidance and career counseling
- They are encouraged to represent this institution in different state level, national level competitions
- They are encouraged to enroll in MOOC and SWAYAM Courses to cope with their curiosity and enthusiasm to know more and do excellence
- Parent Teacher Meeting sare organized where parents are sensitized to deal with their wards to participate in different competitions beyond the institution

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	4252	118

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

This institution promotes experiential learning through different practical experiments in the lab by science students, English language students use language lab, Counselling work by Psychology Department, Project work, field visit, outreach programme by students of all the streams and school experience programme by B.Ed. students. There is a compulsory elective paper in all programmes under CBCS mode under the supervision of a faculty member.

Participative approach is primarily focused by every faculty members where they encourage group discussion, presentation, class room seminars, group assignment and report writing in classroom. Every department conducted annual seminars by inviting eminent speakers wherein they share their domain experience with the students and faculty members. Apart from this every department conducts weekly students' seminars. Besides, national and international level seminars, workshops and extramural lectures, literary competitions organised in the institution. Online learning was also promoted for their study materials.

Problem solving methodologies adopted to address problems especially in physical science and maths subjects and also problems faced by students are addressed in their individualized level of the students. Problems are discussed through Case studies discussion, Class presentations Debates within the department, group counselling session and in some special cases individual counselling sessions are organised.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://bjbcollege.in/wp-content/uploads/2023/12/ExperientialLearning.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

This Higher Education Institute promotes use of ICT by every

teacher as the campus is wi-fi connected. Every department has their own projector, laptops, smart Boards, Desktops which they use in general classrooms and students are also encouraged to give their presentations of assignments and seminars in PPT and demonstration through computer simulations by using these smart ICT tools. The institute has two Smart classrooms where some compulsory classes are arranged for every teacher. The labs are updated with new software like python, matlab, c++ programming. Teachers also design some classes by using various online platforms like Zoom, Google Meet etc. and also refer other platforms like Various Online resources like Shodhganga, ShodhSindhu, E-PG Paathsala, E-Gyankosh, Google Map, Project Gutenberg, Inflibnet-M, EBESCO for relevant study materials and recommend these platforms to students. Various YouTube videos are also shown to the students for the subject enrichment and for deeper understanding and e-materials are sent to students through Whatsaap and e-mail. Students are encouraged to refer MOOCS and SWAYAM platform. A compulsory paper i.e., "Critical understanding of ICT" is taught in B.Ed. programme where students are skilled in computer fundamentals and applications by using internet and online platforms.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://bjbcollege.in/wifi-internet/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

118

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

This HEI is governed by the Higher Education Department of Government of Odisha and therefore primarily follow the Academic calendar issued by the Higher Education department. However, the college prepares its own schedule for midsemester and end-semester examinations for both odd and even in the science stream and in several degree programmes of the humanities and B.Ed. programme. The DSE (Discipline-Specific Elective)-4 course in all programmes under CBCS mode where students undertake a project projects under the supervision of teachers and B.Ed. trainees undergoes school experience programme for 45 days. Students are encouraged to carry out independent research in different thematic areas of their curriculum.

Teachers also share and promote use of online teaching learning resources and OER and encourage students to use MOOCs and different online platforms for better learning. eachers also prepare their teaching plan and record their progress in the progress report and lesson plan provided by the institute.

Students were given exposure through various field work, internships, industrial and laboratory visits by different departments. This institute had also organised various celebrations and events to inculcate the value of our enriched cultural heritage.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

77

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

556

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

48

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out examination-related reforms through integration of IT in all the procedures and processes of the examination system. The reforms have also been implemented through continuous internal assessments modes and components. Internal assessment is done through Mid-Semester, Special Mid-semester and Practical examinations in between End-Semester examinations Project work, Seminars, assignments, Viva-Voice etc are also conducted. The internal assessment marks of the student are uploaded in database with EMS software

IT Integration and Reforms:

- Adopting semester patterns of examination with continuous evaluation system for all Regular(UG), Self Financing(UG, INT PG, PG) programme except for B.Ed Programme which is based on Annual pattern of Examination.
- The Back Paper & Improvement Examination is done for the benefit of the student.
- One time Examination Card generation through SAMS for Regular UG programs.
- Online form fill up for the examination .
- Declaration of results within 45 days from the date of examination which is accessible by the students through their log in ID
- Publication of Mark sheets in NAD portal is done for students and employment agencies for quick and secure access of mark sheets anywhere in the world.
- Credit and Grade Point system has been introduced since 2015
- Quick Grievance Redressal Management have been developed.
- Academic Bank of Credit has been introduced for credit transfer

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://bjbstudent.ivyeduerp.com/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Keeping the recent advancement in the world in general and in the field of education in particular in view this Higher Education Institution has primary emphasized on outcome-based education which is quite evident from its vision and mission statements for each department and the institution as well. This ensures that the academic leadership and teachers are well-informed about both long-term and short-term goals. Further, to achieve these objectives this institution has developed Program Outcomes (PO), Program Specific Outcomes, and Course Outcomes (CO) after thorough deliberation among all the stakeholders and the same has been displayed on the college website for better dissemination by the students and teachers and the public as well. However, the faculty members and students have also given a copy for their ready reference. The faculty members consistently evolve pedagogical practices so that POs and COs can be achieved and capacitate the students to earn for themselves by getting employment in different line institutions of their discipline and some of them may go for self employment and lead a life of a worthy citizen of our country.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://bjbcollege.in/pos-psos-cos/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The educational institution aims to empower students with the skills and knowledge needed to thrive in a dynamic and globally

competitive environment. by fostering a culture of excellence and continuous learning and therefore it has emphasised upon the attainment of Programme Outcome and Course Outcome through its continuous evaluation system. The following measures are undertaken by the institution:-

- Practical Assignments in each course which is internally assessed by the faculty members through presentations, assignments, research projects and many more depending upon the nature of the programme
- Assessment by external resource persons
- Peer review and feedback system
- Mid-semester and end-semester student evaluations serving as valuable feedback mechanisms for assessing the effectiveness of the course
- Promoting innovation by allowing students to take projects in collaboration with their faculty members especially PG students
- Students are encouraged to enroll in the value added courses which is given an extra credit to the students
- Lesson plan and progress of the faculty members are verified by the Head of the institution periodically
- Faculty members are encouraged to take refresher courses and institution also organises some need based refresher courses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1297

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://bjbcollege.in/surveys/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college puts emphasis on promoting the research culture among faculty and students to enrich domain knowledge and improve teaching-learning.

Faculty members are motivated to pursue doctoral, post-doctoral research, undertake sponsored research projects, and collaborate with different institutions for research. It also provides faculty with academic leaves as applicable for research work and attending conferences, seminars, FDPs, etc.

Besides this, the faculty members of respective departments supervise the students for Project works which have been incorporated in all UG and PG programmes to inculcate the research culture among the student.

General facilities like the Central library with computer, internet, access to e-resources through INFLIBINET, N-List, and Odisha State Higher Education Council (OSHEC), and well-maintained laboratories are provided to all students and faculty. The organization of conferences, seminars, and webinars is a part of regular practice of the college.

The institution abides by the rules and regulations of the Government of Odisha and other funding agencies, as applicable, for the conduct of research work. It follows the research policy and Ph.D. rules and regulations of the affiliating Utkal University for all research activities. The Principal and IQAC look after routine matter and monitor the research activities of the college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://bjbcollege.in/research-policy/
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

15,37,037

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

03

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://bjbcollege.in/research-activities/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

11

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

03

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://oshec.odisha.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution promotes creative ideas of the faculty members for the benefit of the students. Students are also engaged in research activities through fieldworks and student projects. In social sciences, initiatives are taken to build research skills among students through direct field study exposure. Like, the Department of Anthropology take the students to different rural and tribal areas for interaction with the people, collect data through sampling methods, analyse the data and then prepare a report on different communities through participatory methods.

The institution also proactively organizes educational trips, workshops, seminars on diverse socially relevant issues for students. Different programs of the institution like PM & IR, MATHM develop entrepreneurship skills and knowledge among the students through their courses.

Every student is mentored by a faculty member, to realize his/her own true potential and excel in their future endeavours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

19

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

03

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

03

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

09

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

During the session, YRC volunteers took part in different training camps like health and hygiene camps, training camps. They have donated blood and participated in Special Service Camps of many festivals like Rathyatra, Shivratri etc. Their knowledge base was expanded, they made better use of their free time, and their social, mental, and physical health improved.

YRC Volunteers attended a rally for creating awareness on health on 09/04/2023 to observe World Health Day. YRC volunteers donated blood in various occasions organized by Indian Red Cross Society, Odisha State branch. YRC volunteers participated in Social Service Camps in Rathyatra, Puri held from 30.06.2022 to 02.07.2022 and at Lingaraj Temple on Maha Shivratri held on 18.02.2023.

On October 21, 2022, NCC cadets took part in an awareness rally aimed at sensitising people for eradicating corruption. An awareness programme was organized by the extension units of the college on the eve of International Day against Drug abuse and illicit trafficking on 25th June, 2022. On 13th June, 2022, Azadi ka Amrit Mahotsav was observed by the volunteers of NSS unit of B.J.B Autonomous College. Students attended a rally and distributed National Flags to the people and imbued with the message of value of patriotism and sacrifice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjbcollege.in/ycr/ https://bjbcollege.in/activities-2/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

17

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

35

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

800

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

11

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The regular departments of this HEI possess adequate infrastructure, comprising 77 classrooms and seminar halls, 19 Laboratories, and 3 Smart classrooms, to facilitate pedagogical and academic activities. In addition to these facilities, the B.Ed. and MSW departments, along with all Self-financing Departments, have been assigned dedicated rooms for use as classrooms and laboratories. A comprehensive master timetable is formulated at the onset of the academic session and disseminated to both students and staff members. The timetable is meticulously prepared, taking into account the student enrollment in each class, and some departments have exclusive access to their designated classrooms.

The majority of rooms are utilized on a shared basis, with the allocation of classrooms and laboratories to different classes determined by the respective student strength. Furthermore, the institution actively promotes the cultivation and enhancement of computing skills among both staff and students. Departments are equipped with essential computing tools such as desktops, laptops, and LCD projectors for effective teaching purposes. Complementing these efforts, the college extends free Wi-Fi access to the academic community, facilitating seamless connectivity for online resource utilization.

Computers in Library for academic purposes: 11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college campus encompasses a sprawling playground spanning 22,317 square meters, designated for athletic and sports activities for the institution's students. It serves as the venue for the Annual Athletic Meet and various sports competitions held throughout the year. Additionally, the college features a basketball court within its premises. Sports equipment is provided to students as needed by the college's Athletic Association, under the guidance of designated teachers. The Athletic Association is also responsible for selecting students to represent the institution in extramural competitions.

Furthermore, both the Boys' Common Room and the Girls' Common Room offer facilities for board games, providing recreational opportunities for members. Room No. 102 of the college serves as a multi-purpose hall, functioning as an auditorium for cultural competitions, events, and performances held at different times. This versatile space also acts as the venue for faculty and student meetings, seminars, and other large-scale events aimed at fostering and promoting cultural awareness among the student body.

While the college lacks a dedicated Yoga Centre, yoga activities are conducted in various available rooms and spaces within the college premises. In the B.Ed. programme offered by this HEI, the Course EPC-4(Physical Education & Yoga) integrates yoga into the curriculum.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	(1)https://bjbcollege.in/multipurpose-hall/ (2) https://bjbcollege.in/sports-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

111.83898

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: e-Granthalaya
- Nature of automation (full or partial) : Partial
- Version: 3.0
- Year of automation: 2023

Library of B.J.B. Autonomous college was automated by using Integrated Library Management System (ILMS).The automation work was carried out using LIBMS of version LMS 1.0. By the end of 2016, all books had been automated.This college has a big library having an accession of nearly about 40,000 books, 5129 number of journals etc. In the year of 2016, partial automation on the library was carried out. Library automation was assigned by the college to CSM Technologies Pvt. Ltd. (Level-6, Acharya Vihar, Bhubaneswar).

In 2023, this HEI has switched over to 3.0 version of e-Granthalaya software due to outdated nature of earlier software LIBMS of version LMS 1.0.e-Granthalaya is aDigital Platformdeveloped by National Informatics Centre, Ministry of Electronics and Information Technology, Government of India for Government Libraries for Automation of In-house activities as well as member services and Networking for resource sharing. For the purpose, the list of books arein the process of being uploadedand books are being issued by using bar code of students library card and faculties ID card. Users(Faculties/ Students/ Staffs) can search the Library catalogue by Author, Title, Subject and Keywords through Online Public Access Catalogue.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bjbcollege.in/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

36510

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

60

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution has Wi Fi facility provided by BSNL.

Budget Proposal for Wi Fi: Rs.11,00,000(Eleven Lakh) only.

IT POLICY

The college has an IT policy covering all major areas like WI-FI, LAN facilities which is updated as per the requirements of

the college(as per the meeting held in 18th April 2022 of the Principal with IT cell of the college).This policy is applicable to employees, students, vendors and visitors.

As per this policy, the IT facilities are available for academic work because the college is not a profit making organisation. Commercial ventures are not permitted without specific authorisation from the government. The college provides 8% to 10%of the Annual budget for upgradation of IT facilities which are audited as per the balance sheet.

This policy also has some general policy guidelines and parameters relating to database maintained by the institute like the college will not allow the distribution of data outside the college except the department of Higher Education. Requests for any information from any court, RTI etc. are to be handled by the office.

However, the IT policy is yet to be approved by Academic Council and Executive Committee of the college.

Amount Spent: ` 8,07,564

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4252	425

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bjbcollege.in/smart-classroom/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

73.09614

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Library of B.J.B. (Autonomous) College has approximately 40,721 books under accession in the library. These books are issued to the members of the Staff and the students in conformity with the prevailing government guidelines, which among other rules, requires retaining of books for a maximum of 15 days only at a time. New books have been added from time to time. The library has a Journal section, which subscribes to a

rich collection of 32 different journals. The library has reading rooms for both members of the staff and students. It also has a newspaper section, where local and national newspapers in different languages are made available to all. The library has subscribed to INFLIBNET which is an aggregator of e-resources and incorporates a facility for plagiarism checking.

The Library Committee meets at regular intervals or in extraordinary sessions for facilitating the smooth running of the library activities. Library has two reading rooms both for teachers and students. Library has monthly subscription of Hindi (1) , Odia (4) and English (2)news papers along with employment News. Continuous Wi-Fi networking through NETGEAR_11ng connections is there. All the infrastructure and facilities of the library are maintained by College after being approved by the development Committee as and when proposals initiated by the Library Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	1. https://bjbcollege.in/rules-and-regulations/ 2.

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

883

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

363

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for

A. All of the above

submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

199

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

313

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

45

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election. By regular interaction with the students at various meetings, such as mentor-mentee meetings, suggestions from students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare. Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election. By regular interaction with the students at various meetings, such as mentor-mentee meetings, suggestions from

students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

134

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

BJB Friends is a registered Alumni Association of BJB Autonomous College with Regd. No. 4548 - 471 of 1992-93, dated 21.10.1992. The association has hundreds of registered alumni in the college data base. There are frequent interactions between alumni and the college on various events and platforms under Mo College Abhijaan. The association has a College Level Committee (CLC) with Principal as Chairperson, senior representatives of the college, three alumni of the college, two nominated members, and Mo College Coordinator as members. BJB Friends Annual Alumni Meet is organized every year in a grand manner and joined by hundreds of Alumni from all over the world under one umbrella. The Alumni association and Mo College organizes various awareness programs, seminars and competitions for the students of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://bjbcollege.in/alumni/

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The HEI upholds its commitment to the ethos of "Learning for Leadership." Aligned with this, the institution pursues the vision encapsulated in the phrase "Meritum Ethicus." Imbued with these guiding principles, the college diligently implements high-quality educational programs and robust practices, aiming to cultivate the intellectual and ethical development of young minds, fostering their evolution into responsible and valuable members of society.

The institutional governance framework adopts a multi-layered hierarchical structure, fostering the active participation of all stakeholders in decision-making processes. At the pinnacle of this structure is the Governing Body, with the College Principal and other pertinent bodies integral to the governance mechanism. The Governing Body, functioning as the apex regulatory entity, designates the Principal as the authorized representative of the Government, entrusted with the planning and implementation of the institutional quality policy.

The various administrative wings and academic departments operate under the guidance of mandated bodies, including the Academic Council, IQAC, Staff Council, Purchase Committee, among others. These bodies are structured with clearly defined roles and principles, harmonized with the overarching vision and mission of the College. A recent Staff Council meeting convened

on delved into discussions regarding the operational facets of diverse committees. Likewise, the Academic Council Meeting, held on 05.04.2023, was convened to deliberate on the approval of syllabus modifications/recommendations originating from the Board of Studies Meetings for the ongoing session, as well as other pertinent academic matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution prioritizes a streamlined and transparent operational framework through the decentralization of distinct roles among various stakeholders, encompassing teaching staff, non-teaching staff, and students. At the initiation of each academic session, the Principal communicates the allocation of co-curricular and extracurricular responsibilities to the teaching staff members. Tasks such as admissions and examinations are distributed among both teaching and non-teaching staff, with decentralized teams formed for various activities, as outlined in the attached list.

Illustrative of decentralization and participative management, teacher participation in the Staff Council is a notable example. The Staff Council, presided over by the Principal, appoints the senior-most teacher as its Secretary. Teachers actively engage in different committees, each led by a designated convenor. The IQAC convened full-body meetings on December 27, 2022, and May 3, 2023, with the insights from these sessions being implemented into practice.

Each department operates under the guidance of its Head, and every teacher is assigned a group of students to mentor. Furthermore, students are appointed as Seminar Secretary/Class Representatives to ensure equitable representation. The institution boasts an active Alumni Association, whose substantial contributions significantly aid in the development of the institution through both financial and other support services.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://bjbcollege.in/committee/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Development Plan (IDP) aims to enhance the overall quality of education and infrastructure, fostering successful citizens. It serves as a crucial framework, guiding this higher education institution in defining its mission, vision, and goals. The IDP supports the design and implementation of programs that improve the educational ecosystem, encompassing faculty, students, infrastructure, and facilities. Additionally, it promotes research, development, and engagement with crucial stakeholders, strengthening the institution's impact and reach. This strategic tool ensures that B.J.B. autonomous College can effectively align its resources and initiatives with its long-term objectives, thereby facilitating sustained institutional growth and excellence.

Additional and supplementary strategic plans are prepared by diverse decision-making bodies of our HEI, ensuring comprehensive input. To monitor and implement these, the institution sets measurable goals, conducts regular reviews, and gathers feedback from stakeholders. These actions facilitate dynamic management and adaptation to evolving challenges and opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bjbcollege.in/wp-content/uploads/2024/04/Strategic-planning-and-deployment-document-2022-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Committee serves as the governing body of the college, responsible for strategizing, overseeing, and implementing the college's comprehensive activities. Led by the President, the committee includes the Principal as the ex-officio General Secretary. Additionally, the Academic Council, a key component of the college, is tasked with reviewing proposals related to examination reforms, the introduction of new programs, and endorsing recommendations from the college's Board of Studies. The Academic Council comprises members nominated by both the Vice Chancellor of the affiliating university and the Executive Council of the college.

At the departmental level, the Heads of the Departments bear the responsibility of managing departmental affairs and supervising academic activities. They receive support from the Teachers, Lab Assistants, Store Keepers, and Group D employees.

In the overall administration of the college, the Principal collaborates with Heads of Departments and other administrative officials. Various staff members have been assigned specific co-curricular and extracurricular responsibilities to ensure the efficient management of the college.

The Librarian oversees the functioning of the library, managing library assistants and attendants to maintain its proper operation.

File Description	Documents
Paste link to Organogram on the institution webpage	https://bjbcollege.in/organogram/
Upload any additional information	No File Uploaded
Paste link for additional Information	https://bjbcollege.in/administration/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

As a government undergraduate institution, the College operates in alignment with the welfare regulations, and all government-endorsed welfare measures are integral components of the institutional administrative framework. The teaching staff has opportunities for career advancement through participation in workshops, orientation programs, and refresher courses, as well as the option to take study leave for pursuing Ph.D. and postdoctoral research.

Grade-4 employees are afforded the opportunity to designate their legal heirs under the Rehabilitation Assistance Scheme (RAS) in the event of premature death. The College provides a range of benefits, including pensions, gratuity, and medical reimbursements, to all its employees.

Diverse forms of leave, including Earned Leave, Maternity Leave,

Casual Leave, Study Leave, and others, are granted to the faculty members and other members of staff.

Emphasizing the commitment to enhance affordability within the campus community, the 'B.J.B. College Student's Consumers Cooperative Store, Bhubaneswar,' registered under No.64/BBSR on 20.09.1984, has been actively serving the campus for numerous years.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dhe.odisha.gov.in/government-colleges/leave-rules/teaching/rules

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

33

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The financial audit for the financial 2018-19, 2019-20, 2020-21 and 2021-22 has been conducted by Govt. auditors of Higher Education Dept. During the audit process the work orders, bills, vouchers, stock registers and cash book etc were physically verified by the audit team members. After the audit process is over, the objections raised by the members were complied with and transmitted to Higher Education Department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.12

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

This Higher Education Institution (HEI) operates as a government entity, adhering to the prevailing financial and general rules and guidelines set forth by the Government of Odisha. The institution maintains a clear mandate for numerous internal committees, each convening meetings to assess expenditures within their respective domains in accordance with established regulations. Subsequent expenditure proposals are submitted to the college authority.

The Development Committee serves as the central body, identifying institutional needs and requirements and allocating funds for various college activities. The Purchase Committee, an internal body, oversees the procurement process. An Accounts Bursar, a senior officer, is designated to ensure compliance with government-mandated financial norms.

Initiatives are undertaken to foster increased collaboration with alumni, aiming to fortify the college's infrastructure.

Budget proposal for the funds collected from self-financing students (Govt run) and the share money collected from service providers towards running of self-financing courses (PPP mode), Autonomous exam section etc are prepared and expenditure is made following due financial procedure after approval from the Department of Higher Education, Govt of Odisha.

Similarly, funds received from Govt. towards purchase of books, office and laboratory contingencies, apparatus, furniture, equipments etc from time to time are utilised following due financial procedures.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has mechanisms in place to assess the state of academic and physical infrastructure of the institution. In this context a meeting was held on 29.11.2022 to deliberate upon the recommendations of the Gender Audit held in 2021-2022. Similarly, a meeting was held on the same day to analyse the recommendations of the audit on Persons with Disabilities (PwD) conducted in 2021-2022. The IQAC met on 16.12.2022 to deliberate on the findings of the Administrative Audit and Energy Audit conducted for the session 2022-23. The feasibility of the emerging actionable Points were identified.

Further, on 16.12.2022 the IQAC met to deliberate upon the findings of the Reports of the Student Satisfaction Survey and the report on the Student feedback on Curriculum. A workshop on Government Servants Conduct Rules and Odisha Leave Rules was Organised by the IQAC Of the College on 23.03.2023, which was addressed by Dr Ajay Kumar Nayak (OAS), Additional Director of Madhusudan Das Regional academy of Financial Management (MDRAFM), Bhubaneswar. A workshop-cum-Training Programme on Microsoft Office (Advanced Excel) & SPSS was conducted by the IQAC on 29.04.2023 in which Dr Priti Ranjan Hathy, Lecturer in Computer Science and representing The State Council for Technical Education and Vocational Training (SCTE & VT), Bhubaneswar, Odisha enlightened the members of the Staff of the College to augment their professional Competence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bjbcollege.in/iqac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Internal Quality Assurance Cell (IQAC) plays a pivotal role within this Higher Education Institution (HEI) by overseeing and facilitating the continuous improvement of the teaching-learning process, operational structures, and methodologies. As a proactive measure, the IQAC engages in the systematic review of these elements at periodic intervals, ensuring a robust and dynamic educational environment. One key activity undertaken by the IQAC involves the comprehensive assessment of the teaching-learning process. This entails the examination of pedagogical methods, curriculum effectiveness, and faculty-student interactions. Regular evaluations help identify areas of strength and areas that may require enhancement, allowing the institution to implement targeted improvements and innovations to elevate the overall quality of education.

Additionally, the IQAC focuses on the scrutiny of the operational structures and methodologies of the HEI. This includes a thorough examination of administrative processes, institutional policies, and the efficiency of support services. By conducting regular audits and assessments, the IQAC can recommend strategic adjustments to streamline operations, enhance administrative efficacy, and improve overall institutional functioning. Such activities contribute to the establishment of a well-organized and responsive academic environment that aligns with best practices in higher education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bjbcollege.in/iqac/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and

C. Any 2 of the above

used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://bjbcollege.in/wp-content/uploads/2023/12/Annual_Reportof2022-23.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The ethos of gender equity is inbuilt into the practices in all spheres of the college. The college ensures equal treatment for both male and female students, taking several measures to promote gender equity. These steps include providing hostel and canteen facilities without discrimination based on gender. In the library, both boys and girls have access to reading room facilities. Additionally, there is equal access to sports facilities, including outdoor game playgrounds, for both genders. The college actively encourages and provides equal opportunities for boys and girls to participate in sports and cultural activities. Furthermore, participation in NSS, YRC, and NCC is open to students of both genders in the college.

Furthermore, special facilities are extended to women students, including: The provision of separate common-room and toilet facilities exclusively for women. The Girls' Common Room offers recreational and indoor games, and also provides reading facilities for leisure hours.

As part of the adopted Best Practices at the department level,

female students receive counseling on topics such as equal rights and opportunities compared to their male counterparts. They are also educated about societal issues like the dowry system and eve-teasing, along with strategies to combat such regressive practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Driven by the institutional mission to maintain a clean and eco-friendly campus, the college administration, with the principal's approval, has engaged the services of a specialized agency to ensure the hygiene and cleanliness of the college premises. Garbage bins have been strategically placed throughout the campus, and the Bhubaneswar Municipal Corporation authorities regularly collect the garbage from these designated locations.

To handle solid waste and manage e-waste, an agreement has been established through a Memorandum of Understanding (MoU) with a company named 'Maa Tarini Security and Services.' This partnership involves the execution of sanitation and gardening tasks within the B.J.B. (Auto.) College campus. The specifics of the terms and conditions are outlined in the MoU.

To facilitate effective waste separation, the composite waste is segregated into dry and wet components and placed in

appropriately color-coded plastic dustbins—red for dry waste and green for wet waste. The sanitation and cleanliness of the college are overseen by a team of dedicated workers, ensuring that waste removal occurs on a daily basis. This systematic approach contributes to the overall maintenance of a clean and organized campus environment in accordance with the guidelines set forth in the MoU.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p>B. Any 3 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human</p>	<p>A. Any 4 or all of the above</p>
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assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college, underpinned by a commitment to fostering sensitivity, love, and respect, employs enabling strategies to create an inclusive environment for a diverse student body. Several facilities, including on-campus food services, playgrounds, Boys' and Girls' Common Rooms, and library and reading room resources, are accessible to all students, irrespective of their social background or gender.

Students hailing from various socio-economic backgrounds and regions are treated equitably within both the college campus and its departments. Each department addresses concerns and implement remedial measures.

Diversity is embraced through the inclusion of languages such as English, Hindi, Odia, and Sanskrit in the curriculum. The sports competitions of the college cater to all sections of students.

A paramount focus on creating an inclusive environment for Persons with Disabilities (PwD) is evident through specially-constructed ramps, lifts, signages, and accessible toilets, facilitating seamless movement for PwD students in attending classes and utilizing library resources. Visually impaired students are provided with scribes during examinations.

For the overall sensitization and welfare of students, both teaching and non-teaching personnel benefit from dedicated initiatives such as the Women's Welfare Cell, Grievance Cell for

students, an Equal Opportunity Cell, and an Internal Complaints Committee, underscoring the institution's commitment to creating a supportive and inclusive educational environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College fervently commemorates Independence Day and Republic Day, utilizing these significant occasions to instill the foundational principles of the Indian Constitution. Through the vibrant activities organized on these days, the institution seizes the opportunity to cultivate in its students and employees the essential values of sovereignty, socialism, secularism, democracy, the republican character of the Indian State, justice, liberty, equality, fraternity, human dignity, and the unity and integrity of the nation.

In alignment with the constitutional ethos, the NCC units of the college exemplify the institutional commitment to the fundamental duty of defending the country and providing national service when called upon. Simultaneously, the NSS and YRC units contribute to the promotion of harmony and the spirit of common brotherhood in society, transcending religious, linguistic, and regional or sectional diversities. Beyond these, the Higher Education Institution (HEI) integrates environmental awareness into both curricular instruction and extracurricular events, instilling in students the vital duty to protect and enhance the natural environment. This comprehensive approach underscores the institution's dedication to nurturing responsible citizens who embody the constitutional ideals of our nation.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college, recognizing its pivotal role in the cultivation of informed citizens poised to contribute significantly to society, actively engages in the observance of various national and international commemorative days. In alignment with this objective, both students and staff members participate in the celebration of key events within the institution. As is customary, Independence Day was observed on August 15, 2022, and Republic Day was commemorated on January 26, 2023, within the College Campus. During these occasions, the national Tricolour was ceremoniously unfurled by the Principal, accompanied by the collective recitation of the National Anthem and other patriotic songs by all attendees.

International day against drug abuse, 75th Independence Day Azadi Ka Amrut Mohotsav, International Yoga Day, National Youth Day are some of the Notable days observed/ Celebrated.

Beyond these days of national significance, the institution also marks International Women's Day as a testament to its dedication to recognizing and celebrating the contributions of women within the global community. This multifaceted approach underscores the college's commitment to fostering civic awareness and a sense of duty among its members, echoing the principles enshrined in the Indian Constitution. An enumeration of the celebrations and commemorative events is being provided as attachment.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice 1: Student Counseling Cell by Psychology Department
Objectives of the Practice: Provide confidential, accessible counseling for students' mental well-being. The **Context:** Addressing the need for mental health support in academic settings. The **Practice:** Faculty-run counseling services with a focus on confidentiality and voluntary participation. **Evidence of Success:** Positive feedback and notable improvements in student well-being. **Problems Encountered and Resources**

Required: Addressing of privacy concerns and overcoming inhibitions ; need for trained faculty and secure systems.

Notes: Emphasizes the role of institutional support in student mental health. Title of the Practice 2: Wildlife Conservation Efforts by Zoology Department Objectives of the Practice: To actively involve faculty and students in wildlife conservation through birdwatching and species identification, inculcating biodiversity preservation with practical experience. The Context: Addressing the gap between academic study and conservation efforts, the Zoology Department facilitates hands-on wildlife conservation activities, blending education with environmental stewardship. The Practice: Students and faculty participate in birdwatching, species enumeration, and identification, fostering a practical understanding of biodiversity and conservation methods. Evidence of Success: Increased participation and enriched educational experiences highlight the initiative's impact on student engagement and conservation awareness. Problems Encountered and Resources Required: Balancing fieldwork with academic responsibilities remains challenging, necessitating resources for equipment and logistical support.

File Description	Documents
Best practices in the Institutional website	https://bjbcollege.in/counseling-centre/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

This college is one of the oldest and best HEIs in the state. This college consistently attracts the best of the students from across the state as well as from other parts of the country, as evidenced by the high cut-off marks. The student body of the college represents a highly inclusive society, in that it represents a microcosm of the linguistic, geographical and socio-economic diversity of the State of Odisha and beyond. The teachers of the institution are distinguished by superlative academic credentials.

Alumni of the college are testament to its success, excelling in diverse fields and holding influential positions worldwide. In

recognition of the institutional credo for superlative scholastic credentials by the students of this HEI, some socially responsible citizens have instituted cash awards under different categories to incentivise the young learners. The achievements of our alumni underscore the HEI's impact on their personal and professional lives, highlighting its role as a catalyst for lifelong success and leadership. This institution not only educates but also enriches, ensuring that each student achieves their potential in every sphere of life.

File Description	Documents
Appropriate link in the institutional website	https://bjbcollege.in/awards/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Commissioning of the Hostels under construction
- Automation of Library.
- Appointment of Counsellor for the mental well-being of the Students.
- Setting up of e-learning Centre.