

Value Added Certificate Course, 2023-24

on

“Academic Writing”

Department of Sociology, B.J.B. Autonomous College

Objectives of the Course:

- Development of reading and writing abilities as an important part of academic study and research.
- Acquisition of knowledge on different types of academic writing and its application
- Identifying ethical aspect of academic writings

Expected Outcomes:

The course on academic writing will help students to

- understand and internalize the necessity of in-depth reading and writing for academic growth
- prepare a solid ground for the acquisition of the skill of serious writings in the areas such as dissertation writing, blog writing, writing for popular media and policy briefs etc.
- enable students to be associated with various projects and critical research activities.

Course structure:

- Duration: Minimum 30 hours
- Target Population: UG / PG final year students
- Time scheduled: In all working days from 3.15 pm to 4.45 pm
- Students’ strength: 30
- Mode of learning: Blended mode (online / offline)

Examination and Certification:

- Exam on MCQ Pattern consists of 50 questions of 100 marks (each carrying 2 Marks) in two hours duration.
- Certificate to be provided by the department / institution.

Syllabus

Unit – 1: Introduction to Academic Writing

- I. Academic Writing, Meaning, Need and Importance
- II. Laws and Features of academic writing.
- III. Difference between descriptive and analytical writing.

Unit – 2: Types of Academic writing

- I. Sociological writing - Meaningful writing, Transcription, case story, narrative writing.
- II. Article Writing, Abstract Writing, Blog Writing
- III. Research Report Writing – style of writing, steps in report writing, use of software in reference management.

Unit – 3: Review of Literature

- I. Meaning and types of Book Review: Print review, Book review, Article review, Visual review
- II. Content Analysis, Meta Analysis
- III. Use of relevant software for literature review

Unit – 4: Writing for Research Proposal and Ethics in Research

- I. Research Proposal: Meaning and Steps
- II. Ethics in Social Research: Meaning and Importance
- III. Academic dishonesty: Plagiarism, Fabrication and Falsification.

Books to Read:

- How to Write a Lot: by Paul Silvia, 2nd edition, published by the University of Michigan Press, 2019.
- Academic Writing for Graduate Students: Essential Tasks and Skills: by John Swales and Christine Feak, 3rd edition, published by the University of Michigan Press, 2012.
- How to Write a Thesis: by Umberto Eco, The MIT Press publication, 2015.
- Academic Writing, Anti Plagiarism And Citations: by Vinod Kumar Kanvaria(Ed), 2008, Shipra Publications
- Writing your journal Article in Twelve weeks: by Wendy Laura Belcher
- Becoming an Academic Writer: by Patricia Goodson, Sage Publication.
