Advertisement No. 3319   **Dt. 26/06/2025**

As per the Higher Education Department, Government of Odisha Letter No.17252-PTC-MISC-0001-2025/HE, Dated 27.03.2025 to strengthen digitial governance, enhance technical infrastructure and improve IT-based services in Higher Education Institutions (HEIs), the Higher Department has approved the Internship Programme for IT Interns under SAMS Society.

The Internship Programme has no obligation to offer permanent employment to applicants upon completion of the internship program. Participation in the program does not guarantee a job offer at any stage, and this HEI holds no responsibility for employment or placement after the internship.

A. Number of IT interns to be engaged: 01 (One) number

B. The primary objectives of this programme are:

1. Skill Development: To provide interns with hands-on experience in IT systems, digital governance, and technical support, enabling them to enhance their practical knowledge and problem-solving abilities.

2. Experience to Real-World Applications: To familiarize interns with the operational framework of IT-based services in HEIs, including software management, data handling, and digital service delivery.

3. Technical Assistance: To support the HEI in maintain and upgrading their IT infrastructure, troubleshooting technical issues, and ensuring smooth implementation of digital services.

4. Capacity Building: To create a skilled workforce capable of contributing to the digital transformation of the education sector and innovation in IT-driven solutions.

   This internship will provide IT Interns with hands-on experience in managing digital governance within educational institutions while contributing to the modernization of IT services in the higher education sector. It will also offer exposure to the SAMS Application, HIMS Application, and other e-governance platforms, including other academic and administrative assignments.

5. Selection Process & Modalities:

The selection will be based on Career Marking (50%) and Interview Performance (50%)

1. **Career Marking (50% Weightage)**

   Candidates will be evaluated based on their academic performance, with weightage distributed as follows:
   - 10th Marks: 20% weightage
   - 12th Marks: 30% weightage
   - Graduation Marks: 50% weightage

2. Interview (50% Weightage)

   Candidates will be assessed on:
   - Technical Knowledge & Problem-Solving Skills – Understanding of IT systems, troubleshooting abilities, and familiarity with digital infrastructure.
   - Aptitude & Practical Application- Ability to handle IT-related tasks in a college environment.
   - Communication & Management Skills – Capacity to assist faculty, staff and students in IT operations effectively.

3. Eligibility Criteria:

   The candidates must have completed any IT-related qualification, such as:
   - B.Sc. Computer Science
   - B.Sc. ITM (Information Technology & Management)
   - BCA (Bachelor of Computer Applications)
   - B.Sc. IT (Information Technology)
   - Any Graduate with PGDCA (Post Graduate Diploma in Computer Applications)

4. Age Limit: 21-25 Years

5. Stipend: Selected interns will receive a monthly stipend of Rs.5,000/-

6. Internship duration: The internship will be for a period of 11 months. Under no circumstances, they will be engaged in any manner in any designation. Your assignment is purely temporary and this college under no obligation to offer permanent employment upon completion of your internship programme. Your engagement as an intern in this college does not guarantee a job offer at any stage by this college.

7. Monitoring & Performance Evaluation:
   Colleges will maintain an attendance sheet to track the presence of IT Interns.

C. Documents required:
1. Curriculum vitae clearly mentioning Mobile (WhatsApp) No. and e-mail ID
2. Two recent colour passport size photographs
3. 10th Certificate and Mark sheet
4. 12th Certificate and Mark Sheet
5. Graduation Certificate and Mark Sheet (as per Point No. B-3)

The original documents corresponding to the documents mentioned above are required to be proceed in the college office on the day of interview for verification.

D. Last date of submission: Self attested copy of above mentioned documents need to be sent through registered post/speed post within an Envelope super scribed as "application of it internship", addressed to "The Office of the Principal, B.J.B. Autonomous College, Bhubaneswar, Pin-751014, Odisha, India. The applications along with all requisite documents should reach the college office on or before 14.07.2025 by 05.00 PM.

E. Interview date and other procedures: List of shortlisted candidates along with date and time of interview will be notified in the College Notice Board as well as on the college website (www.bjbcollege.in) on 21.07.2025 (05.30 PM). The Candidates who fail to provide requisite documents or do not meet the eligibility criteria will be rejected. The College (HEI) reserves the right to act at any stage in pursuance of the pursuits of the Government directed in this regard.

Principal 26|6|25
B. J. B. Autonomous College,
Bhubaneswar

Memo No. _3320_ Dt. _26/06/25_
    Copy to All Notice Boards/OIC, College Website/OIC, SAMS Laboratory/Secretary e-Admission/All Bursars/Hod, Computer Science/Coordinator, Central Computer Laboratory (Rusa)/Controller of Examinations/OIC, Library/Establishment Section/Academic Section/Accounts Section/Section Officer-In-Charge/Principal's Guard File for Information.

Principal 26|6|25
B. J. B. Autonomous College,
Bhubaneswar

Memo No. _3321_ Dt. _26/06/25_
    Copy to Joint Secretary to Government, Department of Higher Education, Government of Odisha for information.

Principal 26|6|25
B. J. B. Autonomous College,
Bhubaneswar