

**OFFICE OF THE PRINCIPAL, B.J.B. AUTONOMOUS COLLEGE,
BHUBANESWAR**

Election Notice 02 Dt..07/10/2026

**Guidelines for conduct of elections for different offices of the Students' Union and
other Societies/Associations for the academic session 2026-27 as per Govt. Order No.
53237 / HE-PTC-POLICY-0015-2026 Dated: 05/10/2026**

**The following guidelines shall be strictly followed during the period of Elections,
right from issue of notice to oath taking ceremony:**

- (i) There will be complete disassociation of students election and student representation from political parties.
- (ii) During the period of Election no person, who is not a student on the rolls of the college, shall be permitted to take part in the election process in any capacity. **Only the students admitted through SAMS are allowed to take part in the election.**

Eligibility Criteria for Candidates

- i. Undergraduate (+3 Degree) students between the ages of 17 and 22 years, and Postgraduate students up to a maximum age of 25 years as on the date of notification may contest in the election.
- ii. A candidate shall not have any academic arrears/ back paper in the year in which he/she contests for the election.
- iii. A candidate shall have the minimum classroom attendance of 75% to participate in the election.
- iv. A candidate shall have one opportunity to contest for the post of an office-bearer and two opportunities to contest for the post of an executive member.
- v. A candidate shall have no previous criminal record, and shall not have been tried or convicted for any criminal offence or misdemeanor. Further, the candidate shall not have been subjected to any disciplinary action by the University/College authorities, nor shall any disciplinary proceeding be pending against him/her at the time of contesting the election.
- vi. A candidate must be a regular, full-time student of the concerned Institution, admitted through SAMS in either a Regular or Self-Financing Programme. Students enrolled under Distance Education or Public-Private Partnership (PPP) mode shall not be eligible to contest the election.

Election Related Expenditure and Financial Accountability

- i. The maximum permitted expenditure per candidate shall be Rs. 5,000/-.
- ii. Each candidate shall, within two weeks of declaration of the result, submit complete accounts of election expenditure, certified by the candidate, to the University/college authorities.
- iii. The college shall publish such accounts within two days of submission through the HIMS Portal.

- iv. The election of a candidate shall be liable to be nullified in the event of non-compliance with the expenditure requirements or in the event of excessive expenditure.
- v. To prevent the inflow of funds from political parties into the student election process, candidates are specifically barred from utilizing funds from any source other than voluntary contributions from the student body.

Code Of Conduct for Candidates and Election Administrators

- i. No candidate shall indulge in, or abet, any activity which may aggravate existing differences, create mutual hatred, or cause tension between different castes, communities, religious or linguistic groups, or groups of students.
- ii. Criticism of other candidates shall be confined to their policies, programmes, past record and work. Candidates shall refrain from criticism of private life unrelated to public activities, and from unverified allegations or distortion.
- iii. During the election period, candidates and their supporters shall maintain due decorum while using social media and other digital platforms. They shall not use abusive, offensive or derogatory language; make personal attacks or defamatory allegations; circulate false, misleading, manipulated or AI-generated fake content.
- iv. There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or outside the campus, shall not be used for election propaganda.
- v. Candidates shall not indulge in or abet corrupt practices or offences such as bribing or intimidating voters, impersonation, canvassing or propaganda within 100 meters of polling stations, holding public meetings during the 24 hours ending with the hour fixed for close of poll, or transporting voters to and from polling stations.
- vi. No candidate shall use printed posters, printed pamphlets or other printed material for canvassing. Only hand-made posters may be used within the prescribed expenditure limit.
- vii. Hand-made posters may be displayed only at places in the campus notified in advance by the college authority.
- viii. No candidate shall carry out processions or public meetings, or canvass/distribute propaganda, outside the college campus.
- ix. No candidate or supporter shall deface or damage college property for any purpose without prior written permission of the college authorities. Candidates shall be jointly and severally liable for any destruction or defacement of college property.
- x. During the election period, candidates may hold processions and/or public meetings only with prior written permission of the college authority and only where such activities do not disturb classes or other academic/co-curricular activities.
- xi. Use of loudspeakers, vehicles and animals for canvassing shall be prohibited.
- xii. On polling day, student organizations and candidates shall cooperate with election-duty officers to ensure peaceful and orderly polling and free exercise of franchise, shall not serve or distribute eatables or other solid/liquid consumables except water; and shall not distribute election propaganda.

xiii. Except voters, no person without a valid pass/letter of authority issued by the University/college authorities shall enter the polling booths.

xiv. The University/college authorities shall appoint impartial observers from within the institution who shall not be assigned other any election duties. Candidates may bring specific complaints concerning conduct of the election to the notice of the observer(s). Observers shall also oversee the nomination process in institutions following the nomination model of student representation.

xv. All candidates shall be jointly responsible for ensuring that the polling area is cleaned within 48 hours from the conclusion of polling. In case of non-compliance, a penalty of ₹1500/- shall be imposed on each candidate.

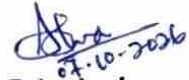
xvi. Contravention of these instructions including not cleaning of the polling area may render a candidate liable to cancellation of candidature or loss of an elected post, as the case may be. The Institutional Head/college authorities may also initiate appropriate disciplinary action against the violator.

xvii. In addition to the above Code of Conduct, the relevant provisions of the Bharatiya Nyaya Sanhita, 2023 (Act No. 45 of 2023), including Section 196 relating to promotion of enmity between different groups and acts prejudicial to the maintenance of harmony, and the provisions contained in Chapter IX (Sections 169 to 177) relating to offences concerning elections, shall, wherever applicable, also govern the conduct of Students' Union/Students' Association elections.

Memo No. 02 Dt.07/10/2026


Principal **PRINCIPAL**
B.J.B. Auto. College, Bhubaneswar (Autonomous)

Copy to: All Notice Boards / All the Departments / Girls Common Room / Boys Common Room / Hostel Notice Boards / Principal(I/C) guard file/section officer(I/C) for information and necessary action.


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